

LOGO of Iran Chairmanship



SEVENTEENTH ANNUAL MEETING  
OF THE INTERGOVERNMENTAL COMMISSION TRACECA  
Teheran /R.I.IRAN, 26 February 2025

СЕМНАДЦАТОЕ ЕЖЕГОДНОЕ ЗАСЕДАНИЕ  
МЕЖПРАВИТЕЛЬСТВЕННОЙ КОМИССИИ ТРАСЕКА  
Тегеран /И.Р.ИРАН, 26 февраля 2025 г

proposal EN

Doc. SP CIG TRACECA: 07.01.2025

## DECISION

### on making amendments to some TRACECA documents

The Intergovernmental Commission TRACECA, during its Seventeenth Annual Meeting, held in Tehran, the Islamic Republic of Iran, on February 26, 2025, in order to improve the procedures, decided to approve the following amendments and additions to:

#### 1. Rules of Procedure of the Intergovernmental Commission TRACECA:

- 1) In Rule 2 - Definitions, the definitions of “Chairman-Party/IGC Chairmanship”, “Chairman of the IGC” and “Secretary General (SG)” shall be replaced and present as follows:

« “Chairman-Party/ ICG Chairmanship” - means the States-participants of the MLA that takes-over the leadership, in accordance with the alphabetical order of the English language, of the annual ICG Chairmanship for a period of one year, during a regular IGC meeting. »

« “Chairman of the IGC” - means the Head of the Delegation of the Chairman-Party/IGC Chairmanship.»

«"Secretary General (SG)" - means the chief administrative officer heading the PS.

- 2) Rule 6 - Meetings shall be replaced and present as follows:

«Rule 6  
Meetings



« **6.1.** The IGC shall hold regular meetings, not less than once a year, on a rotational basis in each of the Parties in accordance with Article 8 of the MLA, usually in the first decade of October.

**6.2.** The IGC Chairmanship shall rotate in accordance with paragraph 6.3. of this Rule, according to the English alphabetical order.

**6.3.** The term of IGC Chairmanship of each Party shall last for one year, starting annually on the first day of the annual regular ICG meeting held by the Party, usually in the first decade of October.

**6.4.** The IGC final resolutions at the annual IGC meetings will indicate the place and date of the next regular meeting based on the official notification of the host Party, which follows the English alphabetical order, to the Secretary General of the PS, and reconfirmed in writing 90 days before the meeting, with the specific place and date to be held.

**6.5.** If, for objective reasons or force majeure, the Party that is to assume the IGC Chairmanship cannot organize a ICG meeting at the place and date specified in the IGC final resolutions, this ICG meeting will be organized in the web-conference (VTC) format under the leadership of the Chairman of the IGC.

**6.6.** If, in the case described in paragraph 6.5., for objective reasons the Chairman of the IGC cannot hold the regular IGC meeting in the format of a web conference (VTC), then all Parties will be informed, in alphabetical order, to determine the Head of Delegation of one of the Parties who can head this ICG meeting, without automatically implying the transfer of the IGC Chairmanship from one Party to another, or in case of no positive reply to delegate the leadership of the meeting to the Secretary General of PS.

**6.7.** Upon IGC approval the Permanent Secretariat shall publish a five-year (5) timetable of IGC regular meetings, indicating the scheduled Chairmanship order and tentative meeting dates. The timetable shall be reviewed annually and adjusted only in case of force majeure.

**6.8.** If, due to objective reasons or force majeure, there are Parties that cannot physically participate in the meeting of the IGC, the IGC Chairmanship will organize this meeting in a hybrid format, i.e. physical and web-conference (VTC).

**6.9.** The IGC may hold extraordinary meetings at the proposal of the Chairman of the IGC, at request of no less than 1/3 (one third) of the Parties or, as a matter of urgency, at the request of the Secretary General approved by 1/3 (one third) of the Parties.



**6.10.** In case of early termination of the mandat of the Secretary General of the PS in accordance with the provisions of paragraph 3.5. of the Statute on the Permanent Secretariat of the Intergovernmental Commission TRACECA, the IGC Chairmanship shall ensure that an extraordinary ICG meeting in physical format is held no later than 3 months from the date of notification, in writing, of the Parties by the Chairman of the IGC regarding the early termination of the mandate of the Secretary General and the need to appoint a new Secretary General.

**6.11.** When the IGC meeting is held via web-conference (VTC) format, the location of the IGC Chairmanship shall be considered the location of this IGC meeting.

**6.12.** Upon the proposal of the Chairman of the IGC and with the consent of the Parties, meetings shall be held in open and closed format depending on the issues under consideration, and representatives of states that obtained observer status in the IGC and representatives of international organizations may be invited to participate in open meetings.

**6.13.** Invitations to the meeting shall be sent to the Parties on behalf of the Party in whose territory the regular or extraordinary meeting is held, via diplomatic channel and by e-mail, no later than 60 (sixty) days before the meeting.

**6.14.** The agenda of the IGC meetings shall be agreed upon by the Secretary General of the PS with the Chairman of the IGC before it is sent to the Parties.

**6.15.** The PS shall send the draft agenda and draft documents to the Parties, representatives of states that have received observer status in the IGC and representatives of international organizations, by e-mail, no later than 45 (forty-five) days before the meeting.

**6.16.** The meetings shall be chaired by the Chairman of the IGC.

**6.17.** The draft agenda shall be discussed and adopted during the meeting. A new item may be included in the agenda by consensus, the consideration of which does not require special internal approval procedures.

- 3) In Rule 10 - Chairman Party, Paragraph 10.1. shall be amended as follows:
- «10.1. The Chairman-Party is the State-participant of the MLA that takes-over the leadership, in accordance with the alphabetical order of the English language, of the annual ICG Chairmanship for a period of one year, during a regular IGC meeting on its territory in the first



decade of October or, for objective reasons or force majeure, during an IGC meeting in the web-conference (VTC) format

- 4) In Rule 11 - Election of the Secretary General of the PS, the Paragraphs 11.1. and 11.2 shall be amended as follows:

**11.1.** The Secretary General (SG) shall be elected by consensus, from among the candidates of the Parties to the Basic Agreement (MLA), for a period of 2 years and re-elected for a new 2-year term. In the event of election at an extraordinary IGC meeting, the first mandate of Secretary General shall expire during a second regular IGC meeting, respectively, no more than 4 (four) IGC Chairmanships, in case of re-election.

**11.2.** Candidates for the post of the Secretary General shall be introduced to other MLA Parties and the PS, by notification through diplomatic channels, including on the day of the IGC meeting, by the MLA Parties that nominate the candidates.”

**2. Statute of the Permanent Secretariat of the Intergovernmental Commission TRACECA:**

- 1) In paragraph 1.1. of Article 1 - Definitions, the definitions of “Chairman-Party /IGC Chairmaship”, “Chairman of the IGC” and “Secretary General (SG)” shall be replaced and present as follows:

« **“Chairman-Party/ ICG Chairmanship”** - means the States-participants of the MLA that takes-over the leadership, in accordance with the alphabetical order of the English language, of the annual ICG Chairmanship for a period of one year, during a regular IGC meeting. »

« **“Chairman of the IGC”** - means the Head of the Delegation of the **Chairman-Party/ICG Chairmanship.**»

«**“Secretary General (SG)”** - means the chief administrative officer heading the PS.

- 2) The paragraphs 3.2 and 3.5. of the Article 3 - Secretary General shall be replace, as follows:

«**3.2.** The Secretary General (SG) shall be elected by consensus, from among the candidates of the Parties to the Basic Agreement (MLA), for a period of 2 years and re-elected for a new 2-year term. In the event of election at an extraordinary IGC meeting, the first mandate of Secretary General shall expire during a second regular IGC meeting, respectively, no more than 4 (four) ICG Chairmanships, in case of the re-election.»



«**3.5.** The mandate of the Secretary General may be early terminated in the following situations:

- a) at personal request;
- b) in view of health condition;
- c) in case of withdrawal of the state, of which the SG is the national, from the MLA Parties' membership;
- d) on the initiative of no less than 1/3 (one third) of the MLA Parties, subject to relevant IGC decision in the event, that the Secretary General violated the provisions of international law and/or the IGC normative documents, and caused harm by action or inaction to the TRACECA interests.

In such situation, the IGC shall meet in an extraordinary meeting in accordance with the procedure envisaged in paragraph 6.10 of the Rules of Procedure of the IGC TRACECA. Prior to this, the administrative powers of the Secretary General will be taken automatically, by the Head of Policy Development and Monitoring Division of the PS IGC TRACECA.»

The Intergovernmental Commission TRACECA empowers the SP to make the amendments to the texts of the Rules of Procedure of the Intergovernmental Commission TRACECA and the Statute of the Permanent Secretariat of the Intergovernmental Commission TRACECA and to transmit to the Parties in writing the consolidated form containing the amendments approved in this Decision and to post them on the official TRACECA website.

[SIGN]

Chairman of the IGC