

TRACECA Award Rules

1. General Provisions

1. The present TRACECA Award Rules (hereinafter - the Rules) shall define a unified procedure and principles for awarding, including the issues of deprivation of awards, encouragement and work incentives.

2. TRACECA awards are a form of encouragement and work incentives for exemplary performance of official duties, creative activity, impeccable service, other achievements in labour activity and other merits.

3. TRACECA awards are: medals, badges.

4. TRACECA awards can be presented to:

- the Chairman of the TRACECA National Commission in the Party to the Basic Multilateral Agreement on International Transport for development of the Europe-the Caucasus-Asia Corridor (hereinafter - the MLA);

- the Secretary General of the Permanent Secretariat of the Intergovernmental Commission TRACECA (hereinafter - the Secretary General);

- the Permanent Representatives (National Secretaries) of the PS IGC TRACECA;

- members of the Permanent Secretariat of the Intergovernmental Commission TRACECA (hereinafter - the PS IGC TRACECA) and National Secretariats;

- citizens of the MLA Parties.

Representatives of the international organizations and citizens of countries that are not members of the MLA can also be presented with TRACECA awards for merits in the development of the TRACECA corridor.

2. TRACECA Awarding Procedure

5. The TRACECA award recommendation for the persons referred to in paragraph 4 of Article 1 of these Rules shall be initiated as follows:

- for the Chairman of the National Commission TRACECA in the MLA Parties and the Secretary General – by the Chairman of the Intergovernmental Commission TRACECA (hereinafter – the IGC TRACECA);

- for the Permanent Representatives (National Secretaries) of the PS IGC TRACECA – by the Chairman of the National Commission TRACECA in the MLA Parties or the Secretary General;

- for members of the PS IGC TRACECA – by the Secretary General;

- for representatives of international organizations and citizens of the MLA Parties – by Secretary General.

6. TRACECA award recommendations shall be considered on the occasion of:

- celebrating anniversaries since the signing of the MLA;
- celebrating professional holidays in the MLA Parties;
- reaching seven years of work experience and seniority in the PS IGC TRACECA or National Secretariats;
- reaching retirement age.

7. TRACECA award recommendations shall also be made in exceptional cases for other merits on the initiative of the Chairman of the IGC TRACECA or in written agreement with him.

8. With the view of resolving the issue of distribution of TRACECA awards, the following documents shall be submitted to the PS IGC TRACECA no later than 2 months before the case provided for in paragraph 6 of Article 2 of these Rules:

- 1) TRACECA award recommendation;
- 2) award list of the established sample in the form in accordance with Appendix 1 to these Rules.

9. The decision on awarding TRACECA honours shall be made at the Meeting of the PS IGC TRACECA and come into force from the day it is approved by the Chairman of the IGC TRACECA.

10. The Meeting of the PS IGC TRACECA shall make a decision by open vote within a month from the date of receipt of the TRACECA award recommendation by the PS IGC TRACECA which is drawn up by the minutes.

11. The meeting of the PS IGC TRACECA shall take one of the following decisions:

- 1) satisfy the TRACECA award recommendation;
- 2) reject the TRACECA award recommendation;
- 3) bring back the TRACECA award recommendation for additional design materials.

12. The Secretary General of the PS IGC TRACECA shall, within 10 calendar days from the date of approval of the decision of the PS IGC TRACECA Meeting, accept an order on awarding TRACECA honours.

13. The TRACECA awards shall be presented in a solemn atmosphere to the awarded person directly in compliance with the national legislation of the venue of the ceremony.

14. TRACECA awards shall be presented by the Chairman of the IGC TRACECA, the Secretary General of the PS IGC TRACECA or the Chairman of the National Commission TRACECA in the MLA Parties.

15. Each person awarded, simultaneously with the presentation of departmental awards, shall be issued a corresponding certificate in the form, in accordance with Appendix 2 to these Rules, signed by the Secretary General of the PS IGC TRACECA.

16. Repeated awarding with the same award shall not be allowed.

17. The highest TRACECA award is the medal.

18. Awarding a medal shall not be allowed without receiving badge, unless otherwise decided by the Chairman of the IGC TRACECA.

19. Medals are worn on the left side of the chest; badges are worn on the right side of the chest.

3. Description of TRACECA Awards

20. Medal description:

- made of brass in the form of a circle with a diameter of 34 mm;
- there is a bas-relief image of the TRACECA logo on the obverse of the medal in the centre. Between the rim of the medal and the logo there is an inscription "For Contribution to the Development of the Europe-the Caucasus-Asia Corridor";

- there is an inscription "Permanent Secretariat of the Intergovernmental Commission TRACECA" on the reverse side of the medal in the centre, there are two laurel branches between the rim and the logo. The serial number of the medal is at the bottom of it;

- all images and inscriptions on the medals are convex. The edges of the medal are bordered by a rim;

- the medal is connected to a pentagonal bar 30 mm wide and 24 mm high with an eyelet and ring. The rectangular part of the medal bar is covered with a dark blue silk moire ribbon (in the colour of the logo) 20 mm wide;

- the medal is attached to the clothes with a pin with a visor lock.

21. Badge description:

- made of brass in the elliptical form 35*24 mm;

- inside the circle there is a stylized relief image of the TRACECA logo with a diameter of 23 mm, made of blue and yellow enamel. Between the rim of the badge and the logo there is an inscription "TRACECA Honoured Person";

- the serial number of the badge is on the reverse side of it;

- the badge is attached to the clothes with a pin with a visor lock.

4. Final Provisions

22. The present Rules shall be approved by the Decision of the IGC TRACECA.

23. Amendments and additions to these Rules shall be made in accordance with the Decision of the IGC TRACECA.

24. The present Rules shall enter into force since their approval by the IGC Decision and subject to execution by the Permanent Secretariat and the MLA Parties.

Appendix 1
to the TRACECA
Award Rules

AWARD LIST

1. Surname, name, patronymic _____
2. Position, place of work, _____
(indicate the exact title)
3. Sex _____
4. Year and place of birth _____
5. Nationality _____
6. Education _____
7. Academic degree, academic rank _____
8. What TRACECA awards presented and the date of awarding

9. Total length of service _____
10. Length of service in TRACECA

11. Reference indicating the specific special merits of the person being awarded:

The candidate was discussed and recommended at the Meeting of the PS IGC TRACECA of _____ minutes № _____
(indicating an extract from the minutes)

Recommended for an award _____
(form of award)

Chairman of the IGC TRACECA/Secretary General of the PS IGC
TRACECA / Chairman of the National Secretariat _____

(signature) *(Surname, name, patronymic)*
L.S.

« ____ » _____
(date of filling)

Note: surname, name, patronymic of the person to be awarded are filled in, according to the national identity document; the transcription in English and Russian must be indicated

Appendix 2
to the TRACECA
Award Rules

CERTIFICATE

Front side

<p>Certificate</p>

Inside

<p>The Permanent Secretariat of the Intergovernmental Commission TRACECA</p> <p>Certificate №____ to the medal/badge</p>	<p>Постоянный Секретариат Межправительственной Комиссии ТРАСЕКА</p> <p>Удостоверение № ____ к медали/нагрудному знаку</p>
<p>(Surname)</p>	<p>(фамилия)</p>
<p>(Name)</p>	<p>(имя)</p>
<p>Issued _____ <i>(date, № of order)</i></p>	<p>Выдано _____ <i>(дата, № приказа)</i></p>
<p>Secretary General</p>	<p>Генеральный секретарь</p>
<p><i>(signature)</i> <i>(Surname, Name)</i></p>	<p><i>(подпись)</i> <i>(Ф.И.О.)</i></p>

Sketch of medal



Award Rules

Sketch of badge

