



**FIFTEENTH ANNUAL MEETING OF THE
INTERGOVERNMENTAL COMMISSION TRACECA**
Sofia, Bulgaria, October 21, 2021

**ПЯТНАДЦАТОЕ ЕЖЕГОДНОЕ ЗАСЕДАНИЕ
МЕЖПРАВИТЕЛЬСТВЕННОЙ КОМИССИИ ТРАСЕКА**
г. София, Болгария, 21 октября 2021 г.

RULE 6 Meetings

6.1 The IGC shall meet regularly, not less than once a year in accordance with Article 8 of the MLA.

6.2. The IGC may hold extraordinary meetings at the request of no less than one third of the Parties or, as a matter of urgency, at the request of the Secretary General, approved by one third of the Parties.

6.3. The Chairmanship of the IGC shall rotate every year, according to the English alphabetical order. If a Party is not prepared to assume the Chairmanship, the Chairmanship shall pass to the subsequent Party, according to the same alphabetical order.

6.4. Meetings shall be chaired by the Chairman of the IGC.

6.5. Meetings may comprise open sessions and in-camera sessions. The IGC may invite representatives of the states, which obtained observer status in the IGC TRACECA to participate in the open sessions.

6.6. The meetings may be held in the web-conference format, in case of necessity, related to minimization of the risks for health and lives of the participants, if there are corresponding decisions of the competent authorities of the receiving party, or - of the international healthcare authorities.

6.7. The draft agenda of the sessions shall be agreed by the Secretary General with the Chairman of the IGC prior to the Meeting.

6.8. The draft agenda prepared by the Permanent Secretariat shall be discussed and adopted during the Meeting. The draft agenda, any draft documents and the invitations to the Meeting shall be forwarded by the Permanent Secretariat to the Parties, associate members and observers at least thirty days before the Meeting by fax or e-mail. At the opening of the Meeting a new item may be included in the Agenda by consensus, in case its consideration does not require special internal approval procedures.

6.9. Invitations, the drafts of the agenda and documents for an extraordinary IGC meeting in case of convening a conference on the issues requiring prompt decision, shall be forwarded by e-mail or by fax not later than 30 days prior to the meeting.