

CURRICULUM VITAE

Farida Yoqubzoda

63/2 N. Karabaeva str. apt.8 E-mail: yokubzoda@yahoo.com or farida.y@mail.ru

Tel: (992) 918 654 533



Personal data

- **Date of birth:** 10/13/1979
- **Citizenship:** Tajikistan/nationality Tajik
- **Marital status:** Married
- **Children:** Son

Key Skills

- Sociable, flexible, able to work well under pressure
- Ability to plan, organize and keep going when things get difficult, good communication skills
- Experienced in research works within international UNESCAP, ECO, IDB projects
- Experienced in arrangement of multilevel meetings, workshops and conferences
- Experienced in drafting Protocol, MOU, Contract, Minutes etc.
- Competence with computing (MS WORD, EXCEL, Power Point) internet and office equipment

Work Experience

- | | |
|-------------------------|---|
| March 2019- Present | Permanent Representative (National secretary) of TRACECA PS IGC in Tajikistan |
| April 2004 – April 2019 | Head of International relations Department
Ministry of Transport of the Republic of Tajikistan |

Duties

Establish and boost international relations with foreign countries through participation in regional projects and initiatives, sign international documents and join the international and regional initiatives as Head of international relations Department;
Initiate new and appropriate suggestions to develop bilateral cooperation;
Prepare draft action plans for implementation of decision adopted at regional and International level;
Plan and organize multilevel meetings and negotiations (bilateral, multilateral, conferences, workshops) including preparation of preliminary agenda and all related materials;

2003-2004 English language teacher
"Sadr" language training centre in Dushanbe SADR Inc. (USA)
Duties Teaching English language by LADO method.

2002 Program assistant (food program)
Red Cross and Red Crescent Society of Tajikistan
Duties Monitor of implementation of food distribution program among population. Recording data and reporting results to Food Program Coordinator.

Trainings:

2010 Ministerial workshop on transport (China), Certificate

2009 Training course on Diplomacy (Egypt), Certificate

2008 ADB Seminar on Project implementation and administration,
(Dushanbe) Certificate

2004 Training Course on road maintenance (China)
Driver license (category B)

Consultative services

2019 National Consultant
Asian Development Bank
Project: TA-9641 REG: Railway Sector Development in Central Asia Regional Economic Cooperation Countries
Task Carry out a country railway sector assessment and collect related country data and national models needed for building the CAREC transport model.

2018 National Consultant
Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH (German Development Cooperation)
Project: Trade facilitation in Central Asia
Task Analysis of the freight forwarding services in Tajikistan.

2017 National Consultant
UNESCAP "Innovative & Integrated ITS for the Development & Operation of Sustainable Transport Systems in Urban Areas" project
Task Analysis of status of Intellectual transport system implementation in Tajikistan and draft recommendations

2016 National consultant
ECO Project for development of road corridors: Islamabad-Tehran-Istanbul (ITI) and Kyrgyzstan-Tajikistan- Afghanistan-Iran (KTAI) Road Corridor.

Task Data collection on traffic, infrastructure, customs procedures, vehicle fleet, cargo flow, economic parameters and etc.

2015 National Consultant
UNECE “final publication of the third Environmental Performance Review of Tajikistan” project.

Task Collect inputs for ForFITS Model to perform the analysis of transport sector of Tajikistan

2013 National consultant.
UNESCAP “Establishment of Regional Network of Legal and Technical Experts on Transport Facilitation” Project

Task Compare the provisions on key transport facilitation issues and general provisions of ECO (TTFA) CIS and EurAzEC Agreements and identification of bottlenecks during their application

2011-2012 National consultant
Joint ECO/IDB road and railway project

Task Collect data and prepare the Country report on implementation of railway and road transport components of Transit and Trade Framework Agreement in Tajikistan

Education

2005-2008 Economic Institute of Tajikistan
Management faculty
Diploma

1996 – 2001 State Pedagogical University
Foreign languages faculty
Diploma

Language proficiency:

Tajik	native
Russian	fluent
English	advanced