



Civil Aviation Safety and Security Project

The first Steering Committee meeting

Summary of Discussions

Kiev, Ukraine

25th February 2010



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Office 19, 1-3/5, Pushkinskaya Str., Kiev, 01034, Ukraine
tel./fax +38 044 279 01 34, +38 044 279 64 72
e-mail: traceca-aviation@ukr.net

1. INTRODUCTION

Place and duration

The first one day Steering Committee meeting in the framework of the TRACECA Civil Aviation Safety and Security project took place in the premises of the European Commission Delegation to Ukraine on the 25th of February 2010 in Kiev.

Attendance

The meeting was attended by 9 representatives of the 8 beneficiary *States* and by observers from EASA DG-TREN and TRACECA Permanent Secretariat. A list of participants is at **Appendix A**.

Project management and core team

Ms. Svitlana Didkivska, the Sector Manager of the Delegation of the EC to Ukraine presided over the meeting throughout its duration. Mr. Louis Gerlin, TRACECA Civil Aviation Safety and Security project Team Leader was Secretary of the meeting and was assisted by Mr. Thibault Raisson, Project Manager, Mr. Kakhi Kvatashidze, Deputy Team Leader, Mr. Marian Bujnowski, Training Expert, Mr. Peter Cooper, Security Expert and Ms. Olesya Tatarnikova, Referent on main activity.

Agenda

The Group agreed to the following agenda for organising the work of the Meeting:

9:15 - 9:30	Arrival of participants
9:30 - 10:15	Opening session: <ul style="list-style-type: none"> - Introduction and welcome to the participants by the EU Delegation - Kiev - Short presentation of the Project and Project Core Team members by the Team Leader
10:15 - 10:30	Approval of the agenda
10:45 - 12:30	Reporting on the Project progress since Project start ¹ by the Team Leader and Core Team members. Presentation of major remaining issues.
	Discussion and feedback from the Beneficiaries

¹ Based on Progress Report 1 and Draft Progress Report 2



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	Approval of Progress Report 2
12:30 - 14:30	Break
14:30 - 15:30	Presentation of the activities planned for the next 6 months period by the Team Leader and Core Team members
	Discussion and validation by the Steering Committee
15:30 - 16:15	Open discussion / Specific issues
16:15 - 16:30	Conclusion, fixing date and location of next Steering Committee Meeting



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2. INTRODUCTION AND WELCOME TO THE PARTICIPANTS BY EC DELEGATION

Ms. Didkivska gave a Welcome Speech and addressed TRACECA Civil Aviation project team to discuss project reports with the beneficiaries, to present the coming activities in the implementation of the project and to fix a date and a place for next Steering Committee meeting. Mr. Gerlin was nominated to act as meeting leader.

Mr. Baur mentioned that last meeting with TRACECA project was held in Bishkek. DG-TREN is trying to enhance aviation dialog on the regional level with the beneficiary countries and on the other hand to develop political regional cooperation.

Mr. Ferrandez said that EASA was not involved in the project's activity so much, and EASA is here to understand what the future plans of the project are.



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3. REPORTING ON THE PROJECT PROGRESS SINCE PROJECT START

Mr. Gerlin made a short presentation of a three year project. He overviewed the objectives and scope of the project by discussing contemporary approaches to the safety security and environment issues. He highlighted that Uzbekistan has not endorsed the project yet.

Mr. Gerlin mentioned about the progress since the project has been started and proposed to review package by package.

WP 1 – visits to the beneficiary countries are done and reports were sent to the beneficiaries (February- June 2009).

WP 2 – General English, Technical English sessions were organized in all countries, except Uzbekistan. The second round covered 5 areas and is completed - AIR, OPS, PEL, ENV, SEC.

Technical training has been already started on FCL in Tbilisi on Monday, 22nd of February.

Information about assessment based on the feedback of the participants. In total 150 people have been trained and the average success is 80%.

WP 3 – provision of events, trainings, support “Management level”. Organization of study tours for managers.

WP 4 – Implementation of communication plan.

Mr. Gerlin mentions the Opening seminar, ETS seminar in Istanbul and EASA Legal Workshop.

Mr. Ferrandez makes a presentation of the EASA Legal Workshop in Brussels 2009. EASA wanted to have regulations following EU requirements. It proposed the states to implement these regulations. Also, Mr. Ferrandez mentions about EASA International Cooperation Forum in Dubai in 27-29th of April 2010 – TRACECA project just facilitates the venue (Project pays for tickets and accommodation) EASA delivers the WS.



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Mr. Ismail takes a word about Uzbekistan. Position of Uzbekistan is not agreed with Terms of Reference. As for TRACECA membership, Iran became its member. – put into discussions

Mr. Gerlin continues his presentation with Status in February 2010.

WP 1 – done.

WP 2 – 2 parts are done and a third is started.

WP 3 – in process of preparation / planned for 2011.

WP 4 – communication plan, website, newsletter.

Mr. Gerlin mentions that key issues to support countries – to help countries to get out of the “black list”, another point to prevent them in getting to the “black list”.

Presentation of the waiting list.



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4. DISCUSSION AND FEEDBACK FROM THE BENEFICIARIES

Mr. Babeichuk takes a word. He thanks for proper organization and motivation. Mr. Babeichuk mentions the ETS seminar in Istanbul, which was very important. He says that the target to protect the environment is very good, but there is no possibility for this. Communication is low and we need to find a way out. Industries were not informed. Monitoring plans have been rejected. We asked to provide training. The target to reduce the negative effect to the aviation was very good. We need provide EU with this message and then to proceed with follow up to meet with ETS restrictions. We have to help countries and operators to meet the requirements. ETS Seminar in Istanbul was very good, but the problem is not solved. Hope, we will elaborate a good solution and avoid discrimination on our airlines.

Mr. Karapetyan notes that 5 countries signed an agreement with EASA last year. He put a question if it is possible to arrange some more meetings with EASA in the frame of TRACECA project.

Mr. Ferrandez confirms that he believes this project should develop and implement activities. We should have discussion with the project about coming events.

Mr. Gerlin mentions that it concerns 5 countries out of 9 beneficiaries and organizing some regional meetings with management and EASA it is in line with project objectives.

Mr. Ferrandez confirms that Dieter Gaupmann will check how we can be focused on these countries.

Mr. Gerlin confirms that we will be in constant touch with the beneficiaries. Mr. Baur thanks the project. He mentions that some countries had ICAO audits and developed CAP. On ETS it is a good idea to develop follow up and include operators and Industry.

Mr. Raison notes that Ayce Celikel tried to present a list of companies which concerns the environment and she needs support from the CAA to support and to deliver. All companies were invited to take part in the ETS seminar in Istanbul, but only 3 were there.

Mr. Zhassuzakov mentions the report about Kazakhstan. Plan of getting out from the "black list" was developed and approved according to the audit resumes. Kazakhstan is cooperating with EASA. After making an inspection the quantity of operators was reduced. We are making changes into legislation taking into consideration the Law of



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Georgia, Croatia. But the terms for all changes' implementation to get out of the "black list" are 2-5 years. Why is it so?

Mr. Ferrandez explains that EASA can support and continues on-job training to provide them in legal bases. We have a close contact to Kazakh authority. EASA can help in the framework of this project.

Mr. Gerlin confirms that we are very concerned with this situation and we really like to help. But up to now we could not find a proper contact to start.

Mr. Zhassuzakov mentions that they received a letter from the Ministry of Transport about the proposition of the help by TRACECA Civil Aviation Project. The meeting with National Secretary is arranged and the letter will be answered the nearest future.

Mr. Kvatahidze asks to mention the responsible person for the answer.

Mr. Zhassuzakov names Timur Tlegenov.



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5. PRESENTATION OF THE ACTIVITIES PLANNED FOR THE NEXT 6 MONTHS PERIOD

The meeting noted the information provided by Mr. Gerlin concerning the Coming 6 months activity.

WP 2 – English and technical training.

Mr. Cooper gives some explanations about Security trainings according to the list given to the members.

Mr. Gerlin explains possibility of 2 or more courses in one session and asks to put questions about the trainings via e-mails. Mr. Gerlin also mentions that some countries do not participate in the training and we manage to avoid having empty seats. All the trainees should be dedicated to the training.

Mr. Tevdoradze reminds about the incident in Kazakhstan. There is an additional emigration procedures applicable for Georgian citizens in Kazakhstan in 5 and more days of staying in the country. Georgian representative attracted a special attention of the police without any reasons and explanations.

Mr. Gerlin says that he hopes that it is possible to have some help from TRACECA Secretariat or Kazakhstan CAA.

WP 3 – 1st events and support activities.

A word about Management training program is given to Mr. Raison. He explains that idea to build this program is to develop the capacity of administration. To develop the capacity of the top management in the CAA it might be interesting to develop those skills that are not learnt at aviation schools, project management, etc... It might be helpful to develop the skills for Project manager.

Mr. Babeichuk declares that top management is always very busy to be taken together. We should be very pragmatic may be to bring top management only once. We need to make some pre assessment before organizing these courses.

Mr. Raison answers that we are still in identification of the needs for these courses. We think about the needs within the administration. Course is not to target DG but deputies. Microsoft can provide a lot of help to the administration.

Mr. Babeichuk thinks that the culture has to be taken into consideration for working with information systems.

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Mr. Bujnowski assures that we will investigate that issue.

Mr. Cooper explained that there are three possibilities of technical assistance which are already investigated. If there are some other needs, everybody is welcomed to express them.

As for WP 4 Mr. Raison put a question if there is any need for CAA to get a newsletter.

Mr. Tevdoradze would like to know if there will be some more themes of the courses such as meteorology, etc.

Mr. Raison adds that we will reinforce the project team if we can cover such topics. Mr. Kvatashidze should help us to develop some technical assistance in this field. All the needs can be sent to him or to us.

Mr. Bujnowski informs that there are some courses for SAFA and we will try to inform how SAFA system works. It will be for CAA and operators. There are will be 3 workshops in Almaty, Kiev and Tbilisi.



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6. OPEN DISCUSSIONS

Mr. Raison starts a discussion about technical assistance. This is a kind of support which Mr. Kvatashidze could provide, because it was his kind of job during his last project. Everybody is welcomed to express their needs about this issue.

Mr. Kakapetyan thanks for very good organization of the project and declares that the program has already proved itself. He makes a remark about flight tickets for trainees and possibility to propose them 3 variants of travelling. Armenian CAA has an experience on SAFA inspection that is why it is possible to give some help not as listeners but as advisors.

Ms. Tatarnikova answers on tickets question that the project does its best to provide trainees with the most suitable tickets, but sometimes there are no direct flights on this date, or no free seats, or the flight can be canceled, It is not the question of tickets cost, but the question of availability for certain or nearest to them dates.

Mr. Kvatashidze reminds about the deadlines for sending registration forms for trainings and names spelling of participants.

Mr. Djunushaliev declares that there is no database for changing. We need it to help each other.

Ms. Didkivska sums up:

- There is a proposition to repeat the ETS seminar.
- We should be more realistic to the top management training. There is a need to get comments and wishes for such courses.
- There is a need to use beneficiaries' experience in trainings.
- As for technical part she notes –

Kirgiz republic - a work on “black list” was done.

Kazakhstan – a problem is in the process of determination.

Georgia – work under aviation code.

Ukraine, Moldova, Armenia, Azerbaijan – security issue is clear.

- Technical assistance is possible for the next 6 months period as a preparation for EASA standardization.



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- So many efforts are made for organizational and logistic issues. There is a need to pay attention to the internal situation in the country (to avoid situations as happened to Georgians).
- Everybody should address with their needs to adopt the Project for beneficiaries' issues.

Mr. Novak put the question about the differentiation of training program schedule in progress report and Mr. Gerlin's presentation for Steering Committee.

Mr. Gerlin explains that there are some dates are adjusted; we made a change in 3 Airworthiness courses. It's a question of availability of instructors. Project proposes to stick to this schedule. Security training table that has been given is more detailed and zoomed containing more information that has been previously given to you. 3 security sessions are planned from March till May.

Mr. Novak makes one more proposal for ETS. He proposes to organize ETS for operators.

Mr. Gerlin explains that we designed training sessions for regulators. The idea is to provide Regulators with tools.

Mr. Raison adds that instead of training of Airline the idea is to train CAA and they can spread the knowledge and help the air carrier with ETS related issues. Some operators from Russia, Ukraine, etc. took part in ETS Seminar in Istanbul in 2009.

Mr. Gaupman adds information about International Cooperation Forum in Dubai which will be held on 27-29th of April 2010. But EASA is not ready to provide detailed picture yet. If one of the TRACECA project beneficiaries will be interested in coming and making speech there we will be ready to hear about their experience.

Mr. Ferrandez informs that target of the Forum is to regroup countries. The topics will be about development and implementation or adoption of EU regulations. EASA is preparing implementing rules on licensing. They will provide beneficiaries with agenda ASAP.

Mr. Gaupman notes that IC Forum uploaded of Electronic Synopsys.

Mr. Gerlin assures that they will follow the information as soon as they have it that is the question of a budget. Project will keep you informed.



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7. Next Steering Committee meeting

Mr. Gerlin proposes to discuss organization of the next Steering Committee Meetings in 6 months. It can be in May, June or September.

Ms. Didkivska proposes September because June-July is a holiday period. As for the place, she proposes Tbilisi.

Mr. Karapetyan proposes to organize next Steering Committee meeting in September in Kiev.

Mr. Nabiev thanks the Project for organization and assures that all of their wishes were satisfied. He apologizes for late nominations and explains that they need to get approval by the authority. They want to nominate directly needed person to take part in the trainings, but sometimes they are on holidays and they need to replace them. Mr. Nabiev proposes September for next Steering Committee meeting in Kiev or Tbilisi.

Mr. Novak agrees with September in Kiev or Tbilisi but asks to inform before 2 months because of busy schedule.

Mr. Djunushaliev agrees for Steering Committee meeting in Tbilisi.

Mr. Zhassuzakov accepts September in Tbilisi.

Ms. Railean proposes middle of September because of usual coming back from holiday in the beginning of the month. Also she proposes to give some time to think about proposition to invite Steering Committee members to Moldova.

Mr. Baghirzada approves September for the next Steering Committee meeting.

For Mr. Tevdoradze Tbilisi is OK.

Mr. Ismail notices that there will be TRACECA Secretariat conference in the second half of September. Kiev is more preferable for Steering Committee meeting.

Mr. Kvatashidze mentions that we need to coordinate this date with ICAO calendar.

Mr. Gerlin concludes September and majority's agreement with Tbilisi. The project will inform about the date beforehand. Mr. Gerlin appreciates for warm words and thanks for coming.



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Ms. Didkivska confirms that we are glad that First Steering Committee meeting took place and we hope there will be more critical wishes in future.



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Appendix A.**A list of participants****Participants:**

- EU Delegation to Ukraine

Ms. Svitlana Didkivska

- DG-TREN

Mr. Johannes Baur

- EASA

Mr. Erick Ferrandez

Mr. Dieter Gaupmann

- TRACECA Permanent Secretariat

Mr. Anar Ismail

- TRCACECA Civil Aviation Project

Mr. Thibault Raison

Mr. Louis Gerlin

Mr. Kakhi Kvatashidze

Mr. Peter Cooper

Mr. Marian Bujnowski

Ms. Olesya Tatarnikova

- Beneficiary countries

Mr. Eldar Baghirzada (Azerbaijan)

Mr. Bakyt Djunushaliev (Kyrgyzstan)

Mr. Aziz Nabiev (Tajikistan)

Mr. Dmytro Babeichuk (Ukraine)

Mr. Oleg Novak (Ukraine)

Mr. Konstantine Tevdoradze (Georgia)

Mr. Serob Karapetyan (Armenia)

Ms. Silvia Railean (Moldova)

Mr. Samat Zhassuzakov (Kazakhstan)



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