



**TRACECA: Harmonisation of  
Border Crossing Procedures  
Monthly Report  
April - May 2002**

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## 1.0 Logical Framework

**Wider Objectives:** To promote a transport corridor between Europe and Caucasus/Central Asia through regional harmonisation and integration with international transport and trade practices and to promote the movement of traffic along that corridor

**Specific Project Objectives:** To harmonise border crossing procedures within the region and to align them with EU practice.

**Outputs:** The following outputs will be provided:

- Institutional deliverables: Customs Working Groups, Institutes of Customs Brokers, Training in modern border procedures within the Working Groups;
- Technical Reports: Border Procedures Database, Border Documentation Report, Harmonised Controls and Implementation Plan, Manual for Customs Officers, User Guide for transport operators and traders, Pre-Feasibility Report on Development of Common Transit Procedures;
- Non Technical Reports: Inception Report, Progress Reports, Draft Final and Final Report, Administrative Reports, Information Reports. (Reports/Guides to be available in Russian/English)

**Activities:**

- Development of coordination mechanism with the IGC and National Commissions;
- Review of previous work and recommendations;
- Establishment of Customs Working Groups and Brokers Institutes;
- Audit of designated Border Procedures;
- Development of reports on designated Documentation and Harmonised Controls;
- Production of User Guides and Manuals (Russian/English);
- Training in modern border procedures within the Working Groups;
- Proposals for a Common Transit Procedural System;
- Production of standard Tacis reports.

**Target Group:** The direct Beneficiary is the National TRACECA Commissions (or their equivalent) and the Inter Governmental Commission. The indirect beneficiaries will be the various border organisations, traders and transport organisations through harmonised and simplified procedures.

**Inputs:** Technical assistance will include 960 person-days of long-term experts, 490 person-days of short-term experts. A project office will be established in Baku within the IGC and there will be a Focal Point within the National Commissions in each country. Visits will be made to all relevant organisations and selected border crossings. Liaison will be maintained with other TRACECA projects and the other IFIs active in the region.

**Assumptions:**

- TRACECA National Commissions have sufficient influence to implement changes in border procedures and facilitate the work of the project;
- National Customs will be fully supportive of Customs Working Groups and allow external involvement in meetings;
- Customs Broking Institutes can be formed and established as legal entities.

## **2.0 CURRENT OVERVIEW OF THE PROJECT**

### **2.1 Project Overview – This Period**

This is the first Monthly Report following the submission and subsequent approval, by the EU Task Manager, of the Inception Report (IR). This Project Period from April to May 2002 has seen significant events and a consolidation of Project Direction and Policy.

The Borders Audit has moved forward and has had particularly good progress in the Asian Region with many of the borders in difficult access areas being complete. The Borders Audit in the Black Sea and Caucasus Region suffered a set-back due to the resignation of the designated EU Expert but he has been replaced and the Borders Audit recommenced without significant loss of time. The Borders Audit is still due to be completed between August and September 2002.

The support of the TRACECA Intergovernmental Commission (IGC) has progressed with excellent cooperation from all parties. The Project has been able to give practical support for the development of the TRACECA Visa, the Annual Meeting in Tashkent, the EMCT & World Bank Conference in Tbilisi and the TransCaspian 2002 Exhibition and Conference in Baku

- The TRACECA Visa – The Project has worked in close cooperation with the IGC in the development of the Visa and has presented a Power Point presentation at major calendar events over the last two months.
- The Project Manager attended a full week at the TRACECA Annual Meeting and took part in both plenary and main conference events. This entailed working with the representatives of all 13 TRACECA Programmes countries both in and out of meeting sessions.
- The Project Manager gave a presentation in the EMCT & World Bank Regional Conference in Tbilisi.
- The Project Team gave full support to the TransCaspian 2002 Exhibition and Conference in Baku. The Project produced a special coloured pamphlet for the occasion, developed a 'Visitor Profile' methodology and gave a two-hour presentation to visiting transport entities.

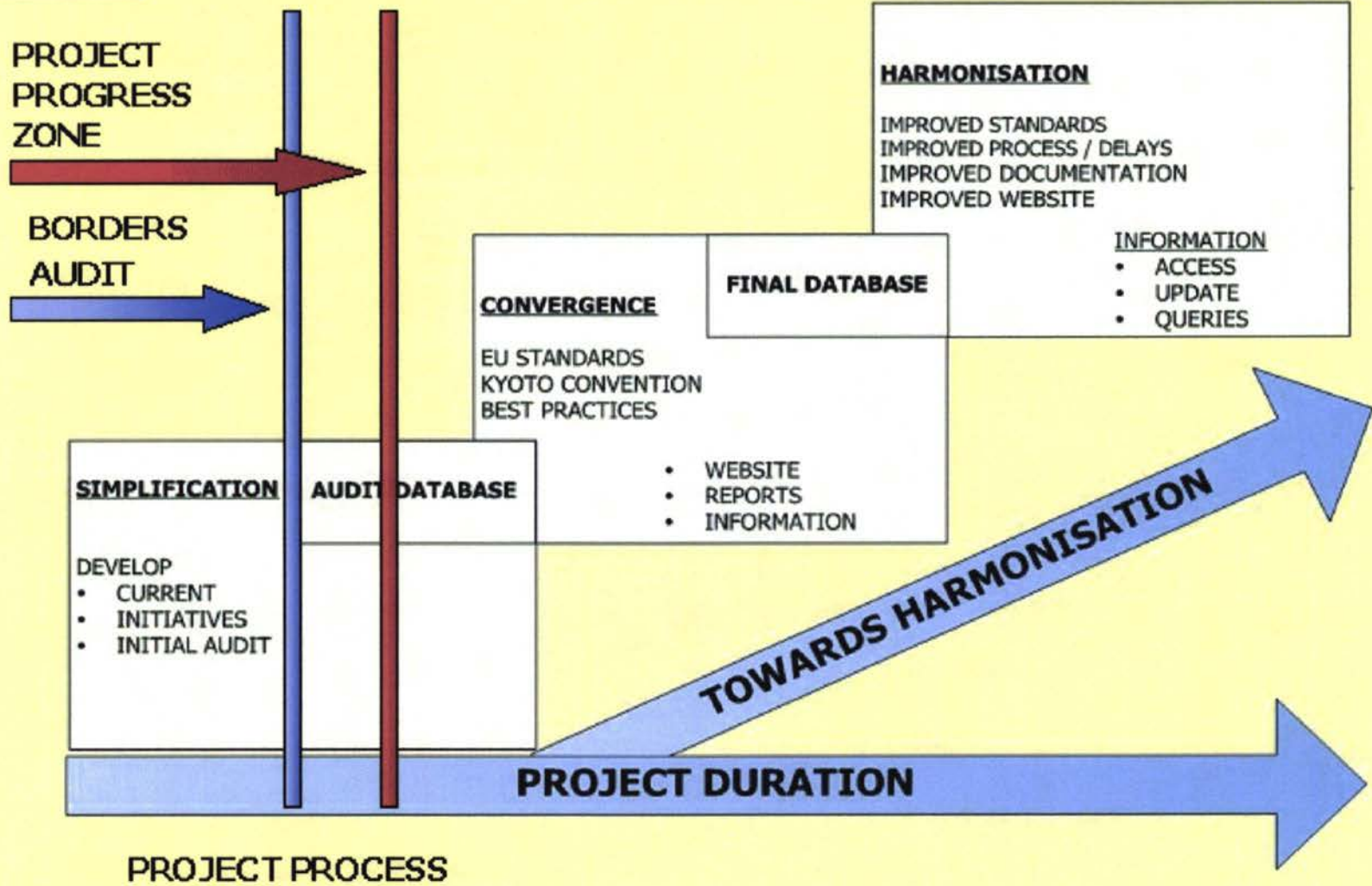
Other items that are under review and progress are:

- TRACECA Visa – longer term development
- Support of National Commissions and Secretariats
- Project Website and interface to the TRACECA Website
- Audit Database development
- Border Audit – Asia and the Caucasus – Black Sea Regions

Please note that the Project Terms of Reference and Inception Report can be found on the TRACECA Website: [www.traceca.org](http://www.traceca.org)



# HARMONISATION OF BORDER CROSSING PROCEDURES





<b>SUB-ACTIVITY</b>	<b>ACTIVITY</b>	<b>VERIFIABLE INDICATORS</b>	<b>VERIFICATION PROGRESS</b>	<b>ASSUMPTIONS</b>
<b>Task 1</b>	<b>Inception</b>			
1.1	Brussels Kick-Off Meeting	Discussions with Task Manager - Brussels	COMPLETE	Indicators of New Systems
1.2	Mobilisation	Timely Site Arrival – Office Established	COMPLETE	Equip Budget Review
1.3	Project Methodology Assessment	Consensus with IGC and Contractor	COMPLETE	To Remain Flexible
1.4	Border Audit Methodology Assessment	Consensus with IGC and Contractor	COMPLETE	To Remain Flexible
1.5	Regional Visit Programme Preparation	Consensus with IGC and Contractor	COMPLETE	Can Be Varied
<b>Task 2</b>	<b>Inception Meetings</b>			
2.1	Project Programme Discussions at IGC	Consensus with IGC and Contractor	COMPLETE	To Remain Flexible
2.2	Project Presentation - Tbilisi – Georgia	Presentation to 13 Member States & EC	COMPLETE	TOR Amended (Initial)
2.3	Project Presentation – Ashgabat - Turkmenistan	Full Presentation to Members States & EC	COMPLETE	
<b>Task 3</b>	<b>Review of Previous Work and Recommendations</b>			
3.1	Review of TRACECA – Related Documents	Documents Reviewed Including Websites	COMPLETE	
3.2	Review of Other Project / Entities Documents	Other Proj./Entities Documents Reviewed	COMPLETE	Be Aware of New Projects
3.3	Provisional and Final Recommendations		POST AUDIT REVIEW	Borders Audit Completion
<b>Task 4</b>	<b>Working Groups (Customs Working Groups, CWGs)</b>			
4.1	Evaluate Logistics and Funding for CWGs	Being Reviewed with Stakeholders	UNDER REVIEW	Re-allocation of Funds
4.2	Evaluate Rationale for Development of CWGs	National/International Alternatives	UNDER DISCUSSION	To Remain Flexible
4.3	Commence Progress of Holding CWGs		POST AUDIT REVIEW	Borders Audit Completion
<b>Task 5</b>	<b>Inception Report</b>			
5.1	Complete Inception Phase Evaluations	Completed with Stakeholder Cooperation	COMPLETE	Delay due to 'Visa' work
5.2	Compile Relevant Data for the Inception Report	Completed with Stakeholder Cooperation	COMPLETE	Delay due to 'Visa' work
5.3	Prepare Report in English / Russian / CD and Distribute	Report Prepared, Delivered and Signed for	COMPLETE & APPROVED	



SUB-ACTIVITY	ACTIVITY	VERIFIABLE INDICATORS	VERIFICATION PROGRESS	ASSUMPTIONS
<b>Task 6</b>	<b>Border Procedures Audit</b>			
6.1	Determine Designated Border Crossing Points	Consensus with IGC on Crossing Points	COMPLETE	To Remain Flexible
6.2	Carry Out Initial Border Audit (Red Bridge – Azerbaijan)	Initial Audit Carried-out Both Sides	COMPLETE	
6.3	Prepare Audit Database Parameters and Programme		ON-GOING	Audit Completion
6.4	Summarise Audit Results and Recommendations			Audit Completion
6.5	Finalise Database and Define Web-Site Input			Audit Completion
<b>Task 7</b>	<b>Document Preparation</b>			
7.1	Collection of Documentation		ON-GOING	
7.2	Correlation and Processing of Documentation			
<b>Task 8</b>	<b>List of Harmonised Controls and Implementation Plan</b>			
8.1	Initiative on Afghan Aid – Transit Visa		ON-GOING	
8.2	Development of Transit Visa and Alternatives (Process)		ON-GOING	
8.3	Review Best Practices / EU Standards / Kyoto Convention		POST AUDIT REVIEW	
<b>Task 9</b>	<b>Management Development and Training</b>			
9.1	Development of Customs Manual – CD ROM			
9.2	Development of Users Guide - CD ROM			
<b>Task 10</b>	<b>Establish an Institute of Customs Brokers</b>			
10.1	Evaluation of and Institute as a Discussion Platform or Entity			
10.2	Develop Parameters for an Institute Foundation Documents			
10.3	Prepare Recommendations for Institute Foundation Documents			

<b>SUB-ACTIVITY</b>	<b>ACTIVITY</b>	<b>VERIFIABLE INDICATORS</b>	<b>VERIFICATION PROGRESS</b>	<b>ASSUMPTIONS</b>
<b>Task 11</b>	<b>Prefeasibility Study for a Common Transit Procedure</b>			
11.1	Development of TRACECA Common Documents			
11.2	Development of TRACECA Transit Visa		ON-GOING	Available Legal Base
<b>Task 12</b>	<b>Liaison With Other Projects and IFIs</b>			
12.1	Interaction With Other Relevant Projects	World Bank. USAID, ADB, EU	ON-GOING	
12.2	Liaison and Interchange of Data / Information	World Bank. USAID, ADB, EU	ON-GOING	
<b>Task 13</b>	<b>Progress Reports</b>			
13.1	Preparation and Distribution of 1 <sup>st</sup> Progress Report			
13.2	Preparation and Distribution of 2 <sup>nd</sup> Progress Report			
<b>Task 14</b>	<b>Final Report</b>			
14.1	Preparation and Distribution of Draft Final Report			
14.2	Preparation and Distribution of Final Report			
<b>Task 15</b>	<b>Computerisation</b>			
15.1	Development of Project Website			
15.2	Correlate and Filter Website Data			
15.3	Launch Website			
15.4	Review and Ascertain Website Sustainability			

## **APPENDIX 01**

### **Harmonisation of Border Crossing Procedures Designated Border Crossings Audit Status – 1<sup>st</sup> June 2002**

- List of border crossings visited and audited as of June 1, 2002

**HARMONISATION OF BORDER CROSSING PROCEDURES  
DESIGNATED BORDER CROSSINGS AUDIT STATUS – 1st JUNE 2002**

RAIL, ROAD, PORT NAME	BORDER CROSSING	STATUS	INTERFACING BORDER POST
<b>AZERBAIJAN</b>			
Baku Ferry (Port)	Azerbaijan - Turkmenistan	To be visited	Turkmenbashi Aktau
Beyuk Kesik (Rail)	Azerbaijan – Georgia	To be visited	Gardabani
Girmizi Korpu (Road)	Azerbaijan – Georgia	<b>Audited</b>	Krasni Most
<b>ARMENIA</b>			
Ayrum (Rail)	Armenia - Georgia	<b>Audited</b>	Sadakhlo
Bagratashan (Road)	Armenia - Georgia	<b>Audited</b>	Sadakhlo
<b>BULGARIA</b>			
Varna Ferry (Port)	Bulgaria - Black Sea	To be visited	Black Sea
Road rail Corridor 4	To be nominated	To be visited	-
Road Rail Corridor8	To be nominated	To be visited	-
<b>GEORGIA</b>			
Batumi (Port)	Georgia - Black Sea	To be visited	Black Sea
Gardabani (Rail)	Georgia – Azerbaijan	To be visited	Beyek Hesik
Krasni Most (Road)	Georgia – Azerbaijan	To be visited	Girmizi Korpu
Poti (Port)	Georgia – Black Sea	To be visited	Black Sea
Sarpi (Road)	Georgia – Turkey	To be visited	-
<b>KAZAKHSTAN</b>			
Merke (Road)	Kazakhstan - Kyrgyzstan	<b>Audited</b>	Chaldovar
Shengeldy (Rail)	Kazakhstan - Uzbekistan	<b>Audited</b>	Shumilovo
Saragash (Rail)	Kazakhstan - Uzbekistan	<b>Audited</b>	Keles
Aktau (Port)	Kazakhstan – Caspian	To visit July	Baku Port
Korday (Road)	Kazakhstan – Kyrgyzstan	<b>Audited</b>	Akzhol
Lugovoy (Rail)	Kazakhstan – Kyrgyzstan	<b>Audited</b>	Alamedin
Zhibek Zholy (Road)	Kazakhstan – Uzbekistan	<b>Audited</b>	Gisht Kuprik
<b>KYRGYZSTAN</b>			
Alamedin (Rail)	Kyrgyzstan - Kazakhstan	<b>Audited</b>	Lugovoy
Torugart (Road)	Kyrgyzstan –PR of China	<b>Audited</b>	Torugart
Karaso (Rail)	Kyrgyzstan - Uzbekistan	<b>Audited</b>	Savay
Akzhol (Road)	Kyrgyzstan –Kazakhstan	<b>Audited</b>	Korday
Bishkek (Rail)	Kyrgyzstan – Kazakhstan	<b>Audited</b>	Lugovoy
Dostuk (Road)	Kyrgyzstan – Uzbekistan	<b>Audited</b>	Dostlik
<b>MOLDOVA</b>			
Leushen (Road)	Moldova – Romania	To be visited June	-
Ungheni (Rail)	Moldova – Romania	<b>Audited</b>	-
Geugulesti (Road)	Moldova – Romania	<b>Audited</b>	-
Palanca (Road)	Moldova – Ukraine	To be visited June	-
<b>ROMANIA</b>			
Constanza Ferry (Port)	Romania - Black Sea	To be visited	Black Sea
Road Rail Corridor 9	Romania - Moldova	To be nominated	-
Road Rail Border	Romania – Bulgaria	To be nominated	-
<b>TADJIKISTAN</b>			
Fartikhobad (Road)	Tadjikistan - Uzbekistan	To be visited August	Oybek
Post 1 (Road)	Tadjikistan - Uzbekistan	To be visited August	Sarasy
Pakhtbad (Rail)	Tadjikistan - Uzbekistan	To be visited August	Uzum
Nizhny Pranz (Road)	Tadjikistan - Afghanistan	To be visited August	-
Karamec (Road)	Tadjikistan - Kyrgystan	To be visited August	-
<b>TURKEY</b>			
Road border	Turkey – Georgia	To be visited	Sarpi
Road Rail Corridor 4	Turkey – Bulgaria	To be nominated	-
<b>TURKMENISTAN</b>			
Farap (Rail)	Turkmenistan - Uzbekistan	To be visited Aug	Kaggan
Farap (Road)	Turkmenistan - Uzbekistan	To be visited Aug	Alat
Turkmenbashi (Port)	Turkmenistan – Caspian	To be visited Aug	Baku Port
<b>UKRAINE</b>			
Jagodini (Road)	Ukraine – Poland	To be visited June	-
Chop (Road)	Ukraine – Hungary	<b>Audited</b>	Chop
Kuchurgan (Rail)	Ukraine - Moldova	<b>Audited</b>	Bendery
Kuchurgan (Road)	Ukraine - Moldova	To be visited June	-
Khutor Mikhaylovsky (Rail)	Ukraine - Russia	<b>Audited</b>	Briansk
Illychovsk (Port)	Ukraine - Black Sea	To be visited June	Black Sea
<b>UZBEKISTAN</b>			
Oybek (Road)	Uzbekistan - Tajikistan	<b>Audited</b>	Fartikhobad
Keles (Rail)	Uzbekistan - Kazakhstan	<b>Audited</b>	Saragash
Alat (Road)	Uzbekistan - Turkmenistan	To be visited July	Farap
Dostlic	Uzbekistan - Kyrgyzstan	To be visited July	Dostuk
Gisht-Kuprik (Road)	Uzbekistan - Kazakhstan	<b>Audited</b>	Zhibek Zholy
Kaggan (Rail)	Uzbekistan - Turkmenistan	To be visited July	Farap
Sarasy (Road)	Uzbekistan - Tadjikistan	To be visited July	Post 1
Uzum (Rail)	Uzbekistan - Tadjikistan	To be visited July	Pakhtbad
Savay (Rail)	Uzbekistan - Kyrgyzstan	To be visited July	Karaso
Shumilovo (Rail)	Uzbekistan - Kazakhstan	<b>Audited</b>	Shengeldy