

TRACECA Project:

Trade Facilitation (TNREG 9308)

**Trade Documents &
Customs Procedures
Report - Volume 2**

October 1996

Trade Documents & Customs Procedures Report

Volume 2 - Standardised
Document Package
(International/European Forms)

VOLUME 2 - LIST OF DOCUMENTS

Document Number	Document Title	Document Type
1	Single Administration Document	Official (Primary)
	a Copy	
	b Reverse of copy 1	
	c Copy 2	
	d Copy 3	
	e Copy 4	
	f Reverse of copy 4	
	g Copy 5	
	h Reverse of copy 5	
	i Copy 6	
	j Reverse of copy 6	
	k Copy 7	
	l Copy 8	
2	SAD continuation sheet	
	a Copy 1	
	b Copy 2	
	c Copy 3	
	d Copy 4	
	e Copy 5	
	f Copy 6	
	g Copy 7	
	h Copy 8	
3	Transit Advice Note	Official (Primary)
4	TIR Carnet	Official (Primary)
	a Cover	
	b Internal page	
5	Aligned Certificate of Origin	Official (Primary)
6	Aligned Common Veterinary Entry Document	Official (Secondary)
7	Aligned Animal Route Plan	Official (Secondary)
8	Aligned Phytosanitary Certificate	Official (Secondary)

Document Number	Document Title	Document Type
9	Aligned Commercial Invoice	Commercial (Primary)
10	Aligned Commercial Invoice continuation sheet	
11	Aligned Credit Note	Commercial (Primary)
12	Aligned Credit Note continuation sheet	
13	Aligned Pro-forma Invoice	Commercial (Secondary)
14	Aligned Pro-forma Invoice continuation sheet	
15	Aligned Purchase Order	Commercial (Secondary)
16	Aligned Purchase Order continuation sheet	
17	Aligned Acknowledgement of Order	Commercial (Secondary)
18	Aligned Acknowledgement of Order continuation sheet	
19	Aligned Works Order	Commercial (Secondary)
20	Aligned Works Order continuation sheet	
21	Aligned Collection/Delivery Order	Commercial (Secondary)
22	Aligned Despatch Advice	Commercial (Secondary)
23	Aligned Packing List	Commercial (Secondary)
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25	Aligned Bank Collection Form	Banking & Insurance
26	Bill of Exchange	Banking & Insurance
27	Aligned Bank Collection Form incorporating Bill of Exchange	Banking & Insurance
28	Aligned Letter of Credit Presentation Form	Banking & Insurance
29	Aligned Certificate of Insurance	Banking & Insurance
30	Aligned Air Waybill	Transport

Document Number	Document Title	Document Type
31	Aligned House Air Waybill	Transport
32	Aligned IATA Shippers Declaration for Dangerous Goods	Transport
33	Aligned CIM Rail Consignment Note	Transport
34	Aligned CMR Road Consignment Note	Transport
35	Aligned Certificate of Shipment	Transport
36	Aligned Common Short Form Bill of Lading	Transport
37	House Bill of Lading	Transport
38	Aligned Non-negotiable Sea Waybill	Transport
39	Negotiable FIATA Combined Transport Bill of Lading	Transport
40	Aligned Dangerous Goods Note	Transport
41	Aligned Export Cargo Shipping Instructions	Transport
42	Aligned FIATA Forwarders Certificate of Receipt	Transport
43	Aligned Standard Shipping Note	Transport

Document 1a

EUROPEAN COMMUNITY

A OFFICE OF DISPATCH/EXPORT

Copy for country of dispatch/export	1	2 Consignor/Exporter	No	1 DECLARATION		
			3 Forms		4 Loading lists	
			5 Items	6 Total packages	7 Reference number	
			8 Consignee			
			9 Person responsible for financial settlement			
			10 Country first destin		11 Trading country	
			14 Declarant/Representative		13 CAP	
			15 Country of dispatch/export		16 C. disp./exp. Code	
			16 Country of origin		17 Country of destination	
			18 Identity and nationality of means of transport at departure		19 Ctr	
		20 Delivery terms				
		21 Identity and nationality of active means of transport crossing the border		22 Currency and total amount invoiced		
		23 Exchange rate		24 Nature of transaction		
		25 Mode of transport at the border	26 Inland mode of transport	27 Place of loading		
		28 Financial and banking data				
		29 Office of exit		30 Location of goods		

1	31 Packages and description of goods	32 Item No	33 Commodity Code			
			34 Country origin Code	35 Gross mass (Kg)		
			37 PROCEDURE		39 Quota	
			40 Summary declaration/Previous document			
			41 Supplementary units			
44 Additional information/Documents produced/Certificates and authorisations				A.I. Code		
		46 Statistical value				

47	Calculation of taxes	Type	Tax base	Rate	Amount	MP	48 Deferred payment	49 Identification of warehouse
							B ACCOUNTING DETAILS	
					Total:			

50	Principal	No	Signature	C OFFICE OF DEPARTURE		
		represented by				
		Place and date:				

52	Guarantee	Code	53 Office of destination (and country)			
		not valid for				

D CONTROL BY OFFICE OF DEPARTURE		Stamp	54 Place and date
Result:			
Seals affixed: Number:			
identity:			
Time limit (date):			
Signature:		Signature and name of declarant/representative	

Document 1b

Station/Company code	Port/Station of first lodgement if other than Port of Shipment
----------------------	--

Examination at premises/warehouse

HOC only — compared with stock account

— compared with HO 15

Tobacco Products only — compared with TP6

Compared with Excise Control Document

Station reference	Date stamp

* Not sampled

* Sample forwarded to Government chemist Signature

Examination at shipment

Rotation number

Station reference	Date stamp

* Not sampled

* Sample forwarded to Government chemist Signature

Certificate of shipment	Deficiencies found	Number missing	Number broken	Losses (Qty)	
				Allowed	Chargeable
Bottles					
Cases			X		
Casks			X		
Bulk		X	X		
Packages For tobacco products only			X		

OPR — Quantities transferred to Box 19 of authorisation

Name and address for return of this copy

* Delete as necessary

Document 1c

Document 1d

EUROPEAN COMMUNITY

1 DECLARATION

3

Copy for the consignor/exporter

3

2 Consignor/Exporter No

8 Consignee No

14 Declarant Representative No

18 Identity and nationality of means of transport at departure

19 Ctr.

20 Delivery terms

21 Identity and nationality of active means of transport crossing the border

22 Currency and total amount invoiced

23 Exchange rate

24 Nature of transaction

25 Mode of transport at the border

26 Inland mode of transport

27 Place of loading

28 Financial and banking data

29 Office of exit

30 Location of goods

3 Forms

4 Loading lists

5 Items

6 Total packages

7 Reference number

9 Person responsible for financial settlement No

10 Country first destn.

11 Trading country

13 CAP

15 Country of dispatch/export

15 C disp./exp. Code

17 Country destin. Code

16 Country of origin

17 Country of destination

31 Packages and description of goods

Marks and numbers — Container No(s) — Number and kind

32 Item No

33 Commodity Code

34 Country origin Code

35 Gross mass (kg)

37 PROCEDURE

38 Net mass (kg)

39 Quota

40 Summary declaration/Previous document

41 Supplementary units

A.I. Code

46 Statistical value

44 Additional information/Documents produced/Certificates and authorisations

Type	Tax base	Rate	Amount	MP
Total:				

47 Calculation of taxes

48 Deferred payment

49 Identification of warehouse

B ACCOUNTING DETAILS

50 Principal No

Signature:

C OFFICE OF DEPARTURE

51 Intended offices of transit (and country)

represented by

Place and date:

52 Guarantee not valid for

D CONTROL BY OFFICE OF DEPARTURE

Result:

Seals affixed: Number

Identity:

Time limit (date):

Signature

Stamp:

54 Place and date:

53 Office of destination (and country)

Code

Signature and name of declarant/representative:

Document 1e

EUROPEAN COMMUNITY

1 DECLARATION

4

2 Consignor/Exporter No

3 Forms 4 Loading lists

5 Items 6 Total packages

Copy for the office of destination

8 Consignee No

IMPORTANT NOTE

Where this copy is used exclusively for establishing the COMMUNITY STATUS OF GOODS NOT MOVING UNDER THE COMMUNITY TRANSIT PROCEDURE, only the information in boxes 1, 2, 3, 5, 14, 31, 32, 35, 54 and, where appropriate, 4, 33, 38, 40 and 44 is needed for that purpose.

14 Declarant Representative No

15 Country of dispatch/export

17 Country of destination

18 Identity and nationality of means of transport at departure

19 Ctr.

21 Identity and nationality of active means of transport crossing the border

25 Mode of transport at the border

27 Place of loading

4

31 Packages and description of goods
Marks and numbers — Container No(s) — Number and kind

32 Item No

33 Commodity Code

35 Gross mass (kg)

38 Net mass (kg)

40 Summary declaration/Previous document

44 Additional information. Documents produced. Certificates and authorisations

A.I. Code

55 Transshipments	Place and country:	Place and country:
	Ident. and nat. new means transp.:	Ident. and nat. new means transp.:
	Ctr. (1) Identity of new container:	Ctr. (1) Identity of new container:
	(1) Enter 1 if Yes or 0 if NO.	(1) Enter 1 if Yes or 0 if NO.

F. CERTIFICATION BY COMPETENT AUTHORITIES

New seals: Number: Identity: Signature: Stamp:

New seals: Number: Identity: Signature: Stamp:

50 Principal No

Signature:

C OFFICE OF DEPARTURE

51 Intended offices of transit (and country):
represented by:
Place and date:

52 Guarantee not valid for

Code 53 Office of destination (and country)

D CONTROL BY OFFICE OF DEPARTURE

Stamp:

54 Place and date.

Signature and name of declarant/representative:

Result:
Seals affixed. Number:
Identity:
Time limit (date):
Signature:

Document 1f

56 Other incidents during carriage
Details and measures taken

G CERTIFICATION BY COMPETENT AUTHORITIES

H A POSTERIORI CONTROL (Where this copy is used for establishing the Community status of the goods)

REQUEST FOR VERIFICATION

Verification of the authenticity of this document and the accuracy of the information contained therein is requested.

Place and date

Signature

Stamp

RESULT OF VERIFICATION

This document (1)

was certified by the Customs office indicated and the information contained therein is accurate.

does not meet the requirements as to authenticity and regularity (see remarks below)

Place and date

Signature

Stamp

Remarks

(1) Enter where applicable

I CONTROL BY OFFICE OF DESTINATION (COMMUNITY TRANSIT)

Date of arrival

Examination of seals

Remarks

Copy no. 5 returned

on

after registration under

No

Signature

Stamp

Document 1g

EUROPEAN COMMUNITY

1 DECLARATION

5 2 Consignor/Exporter No

8 Consignee No

18 Identity and nationality of means of transport at departure

19 Ctr.

21 Identity and nationality of active means of transport crossing the border

25 Mode of transport at the border

27 Place of loading

5

3 Forms

4 Loading lists

5 Items

6 Total packages

15 Country of dispatch/export

17 Country of destination

Tilbagesendes til: Zurücksenden an:
 Na επιστραφει: Return to:
 Renvoyer à: Rinviare a:
 Terugzenden aan: Devoier a:

**P. O. Box 1
 Harwich
 CO12 3BE
 ENGLAND**

Copy for return — Community transit

31 Packages and description of goods

Marks and numbers — Container No(s) — Number and kind

32 Item No

33 Commodity Code

35 Gross mass (kg)

38 Net mass (kg)

40 Summary declaration/Previous document

44 Additional information Documents produced Certificates and authorisations

A.I. Code

55 Transports

Place and country: Ident. and nat. new means transp.: Ctr. (1) Identity of new container: (1) Enter Yes or 0 if NO

New seals: Number: Identity: Signature: Stamp:

50 Principal No

Signature: OFFICE OF DEPARTURE

51 Intended offices of transit and country: represented by: Place and date:

52 Guarantee not valid for:

Code 53 Office of destination (and country)

D CONTROL BY OFFICE OF DEPARTURE

Result: Seals attached: Number: Identity: Time and date: Signature:

Document 1h

<p>56 Other incidents during carriage Details and measures taken</p>	<p>G CERTIFICATION BY COMPETENT AUTHORITIES</p>
--	---

<p>1 CONTROL BY OFFICE OF DESTINATION (COMMUNITY TRANSIT)</p> <p>Date of arrival</p> <p>Examination of seals</p> <p>Remarks</p>	<p>Copy no 5 returned on after registration under No</p> <p>Signature</p> <p>Stamp</p>
---	--

<p>COMMUNITY TRANSIT — RECEIPT (To be completed by the person concerned before presentation to the office of destination)</p>		
<p>This is to certify that the document</p> <p>has been lodged and that no irregularity has been observed to date concerning the consignment to which this document refers</p> <p>Date</p>	<p>issued by the Customs office at</p> <p>(name and country) under No</p> <p>Signature</p>	<p>Stamp of office of destination</p>

Document 1i

EUROPEAN COMMUNITY

1 DECLARATION

6 Copy the country of destination	2 Consignor/Exporter <input type="checkbox"/> No		3 Forms		4 Loading lists	
	8 Consignee No		5 Items		6 Total packages	
	14 Declarant/Representative No		9 Person responsible for financial settlement No		7 Reference number	
	18 Identity and nationality of means of transport on arrival		19 Ctr.		20 Delivery terms	
	21 Identity and nationality of active means of transport crossing the border		22 Currency and total amount invoiced		23 Exchange rate	
	25 Mode of transport at the border		26 Inland mode of transport		27 Place of unloading	
	29 Office of entry		30 Location of goods		28 Financial and banking data	

31 Packages and description of goods	Marks and numbers — Container No(s) — Number and kind		32 Item No		33 Commodity Code	
	34 Country origin Code		35 Gross mass (kg)		36 Preference	
	37 PROCEDURE		38 Net mass (kg)		39 Quota	
	40 Summary declaration/Previous document					
44 Additional information/ Documents produced/ Certificates and authorisations	41 Supplementary units		42 Item price		43 VM code	
	A.1. Code		45 Adjustment			
	46 Statistical value					

47 Calculation of taxes	Type	Tax base	Rate	Amount	MP	48 Deferred payment	49 Identification of warehouse
						B ACCOUNTING DETAILS	
Total:							

50 Principal <input type="checkbox"/> No	Signature:	C OFFICE OF DEPARTURE
51 Intended offices of transit (and country)	represented by Place and date:	

52 Guarantee not valid for	Code	53 Office of destination (and country)
J CONTROL BY OFFICE OF DESTINATION	54 Place and date:	Signature and name of declarant/representative:

Document 1j

J CONTROL BY OFFICE OF DESTINATION

Document 1k

Document 11

Document 2a

2 Consignor/Exporter No

C BIS
 3 Forms 1

31 Packages and description of goods: Marks and numbers - Container No(s) - Number and kind

32 Item No:

33 Commodity Code:

34 Country origin code: a b

35 Gross mass (kg):

37 PROCEDURE:

38 Net mass (kg):

39 Quota:

40 Summary declaration/Previous document:

41 Supplementary units:

44 Additional information/Documents produced/Certificates and authorisations:

A.I. Code:

46 Statistical value:

31 Packages and description of goods: Marks and numbers - Container No(s) - Number and kind

32 Item No:

33 Commodity Code:

34 Country origin code: a b

35 Gross mass (kg):

37 PROCEDURE:

38 Net mass (kg):

39 Quota:

40 Summary declaration/Previous document:

41 Supplementary units:

44 Additional information/Documents produced/Certificates and authorisations:

A.I. Code:

46 Statistical value:

31 Packages and description of goods: Marks and numbers - Container No(s) - Number and kind

32 Item No:

33 Commodity Code:

34 Country origin code: a b

35 Gross mass (kg):

37 PROCEDURE:

38 Net mass (kg):

39 Quota:

40 Summary declaration/Previous document:

41 Supplementary units:

44 Additional information/Documents produced/Certificates and authorisations:

A.I. Code:

46 Statistical value:

47 Calculation of taxes

Type	Tax base	Rate	Amount	MP	Type	Tax base	Rate	Amount	MP
Total first item:					Total second item:				

Type	Tax base	Rate	Amount	MP	Type	Amount	MP
Total third item:					GT		

← Summary

1 Copy for the country of dispatch/export

C OFFICE OF DEPARTURE

Document 2b

2 Consignor/Exporter No

C

BIS

3 Forms

2

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code		
		34 Country origin code	35 Gross mass (kg)		
		a b	37 PROCEDURE	38 Net mass (kg)	39 Quota
		40 Summary declaration/Previous document			
		41 Supplementary units			

44 Additional information/ Documents produced/ Certificates and authorisations	A.I. Code
	46 Statistical value

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code		
		34 Country origin code	35 Gross mass (kg)		
		a b	37 PROCEDURE	38 Net mass (kg)	39 Quota
		40 Summary declaration/Previous document			
		41 Supplementary units			

44 Additional information/ Documents produced/ Certificates and authorisations	A.I. Code
	46 Statistical value

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code		
		34 Country origin code	35 Gross mass (kg)		
		a b	37 PROCEDURE	38 Net mass (kg)	39 Quota
		40 Summary declaration/Previous document			
		41 Supplementary units			

44 Additional information/ Documents produced/ Certificates and authorisations	A.I. Code
	46 Statistical value

47 Calculation of taxes		Type	Tax base	Rate	Amount	MP	Type	Tax base	Rate	Amount	MP
Total first item:						Total second item:					

Type	Tax base	Rate	Amount	MP	Type	Amount	MP	← Summary	
Total third item:								2	Statistical copy Country of dispatch/export
					GT				

C OFFICE OF DEPARTURE

Document 2c

EUROPEAN COMMUNITY

A OFFICE OF DISPATCH/EXPORT

2 Consignor/Exporter No

1 DECLARATION

C

BIS

3 Forms

3

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code
		34 Country origin code	35 Gross mass (kg)
		a) b)	
		37 PROCEDURE	38 Net mass (kg) 39 Quota
		40 Summary declaration/Previous document	
41 Supplementary units		A.I. Code	
44 Additional information/Documents produced/Certificates and authorisations		46 Statistical value	

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code
		34 Country origin code	35 Gross mass (kg)
		a) b)	
		37 PROCEDURE	38 Net mass (kg) 39 Quota
		40 Summary declaration/Previous document	
41 Supplementary units		A.I. Code	
44 Additional information/Documents produced/Certificates and authorisations		46 Statistical value	

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code
		34 Country origin code	35 Gross mass (kg)
		a) b)	
		37 PROCEDURE	38 Net mass (kg) 39 Quota
		40 Summary declaration/Previous document	
41 Supplementary units		A.I. Code	
44 Additional information/Documents produced/Certificates and authorisations		46 Statistical value	

47 Calculation of taxes	Type	Tax base	Rate	Amount	MP	Type	Tax base	Rate	Amount	MP
Total first item:					Total second item:					

Type	Tax base	Rate	Amount	MP	Type	Amount	MP
Total third item:				GT			

← Summary

3

Copy for the consignor/exporter

C OFFICE OF DEPARTURE

Document 2d

2 Consignor/Exporter

No

C

BIS

3 Forms

4

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code	35 Gross mass (kg)
				38 Net mass (kg)
40 Summary declaration/Previous document				
44 Additional information: Documents produced: Certificates and authorisations				A.I. Code
31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code	35 Gross mass (kg)
				38 Net mass (kg)
40 Summary declaration/Previous document				
44 Additional information: Documents produced: Certificates and authorisations				A.I. Code
31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code	35 Gross mass (kg)
				38 Net mass (kg)
40 Summary declaration/Previous document				
44 Additional information: Documents produced: Certificates and authorisations				A.I. Code

4

Copy for the office of destination

C OFFICE OF DEPARTURE

Document 2e

2 Consignor/Exporter No:

C

BIS

3 Forms

5

<p>31 Packages and description of goods</p>	<p>Marks and numbers - Container No(s) - Number and kind</p>	<p>32 Item No</p>	<p>33 Commodity Code</p>	<p>35 Gross mass (kg)</p> <hr/> <p>38 Net mass (kg)</p>	<p>40 Summary declaration/Previous document</p>
<p>44 Additional information/ Documents produced/ Certificates and authorisations</p>	<p>A.I. Code</p>				
<p>31 Packages and description of goods</p>	<p>Marks and numbers - Container No(s) - Number and kind</p>	<p>32 Item No</p>	<p>33 Commodity Code</p>	<p>35 Gross mass (kg)</p> <hr/> <p>38 Net mass (kg)</p>	<p>40 Summary declaration/Previous document</p>
<p>44 Additional information/ Documents produced/ Certificates and authorisations</p>	<p>A.I. Code</p>				
<p>31 Packages and description of goods</p>	<p>Marks and numbers - Container No(s) - Number and kind</p>	<p>32 Item No</p>	<p>33 Commodity Code</p>	<p>35 Gross mass (kg)</p> <hr/> <p>38 Net mass (kg)</p>	<p>40 Summary declaration/Previous document</p>
<p>44 Additional information/ Documents produced/ Certificates and authorisations</p>	<p>A.I. Code</p>				

5 Copy for return
Community transit

C OFFICE OF DEPARTURE

Document 2f

EUROPEAN COMMUNITY

A OFFICE OF DESTINATION

8 Consignee No

1 DECLARATION	
C	BIS
3 Forms	6

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code		
		34 Country origin code	35 Gross mass (kg)	36 Preference	
		a b	37 PROCEDURE	38 Net mass (kg)	39 Quota
		40 Summary declaration/Previous document			
		41 Supplementary units	42 Item price	43 VM Ccc	
44 Additional information/ Documents produced/ Certificates and authorisations	A.I. Code		45 Adjustment		
	46 Statistical value				

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code		
		34 Country origin code	35 Gross mass (kg)	36 Preference	
		a b	37 PROCEDURE	38 Net mass (kg)	39 Quota
		40 Summary declaration/Previous document			
		41 Supplementary units	42 Item price	43 VM Ccc	
44 Additional information/ Documents produced/ Certificates and authorisations	A.I. Code		45 Adjustment		
	46 Statistical value				

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code		
		34 Country origin code	35 Gross mass (kg)	36 Preference	
		a b	37 PROCEDURE	38 Net mass (kg)	39 Quota
		40 Summary declaration/Previous document			
		41 Supplementary units	42 Item price	43 VM Ccc	
44 Additional information/ Documents produced/ Certificates and authorisations	A.I. Code		45 Adjustment		
	46 Statistical value				

47 Calculation of taxes	Type	Tax base	Rate	Amount	MP	Type	Tax base	Rate	Amount	MP
	Total first item:						Total second item:			

Type	Tax base	Rate	Amount	MP	Type	Amount	MP
Total third item:					GT		

← Summary

6 Copy for the country of destination

C OFFICE OF DEPARTURE

Document 2g

EUROPEAN COMMUNITY

1 DECLARATION

A OFFICE OF DESTINATION

8 Consignee

No



C

BIS

3 Forms

7

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code	34 Country origin code	35 Gross mass (kg)	36 Preference	
		a b					
		37 PROCEDURE	38 Net mass (kg)	39 Quota	40 Summary declaration/Previous document		
		41 Supplementary units	42 Item price	43 VM Code	44 Additional information/ Documents produced/ Certificates and authorisations		
				A.I. Code	45 Adjustment		
				46 Statistical value			

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code	34 Country origin code	35 Gross mass (kg)	36 Preference	
		a b					
		37 PROCEDURE	38 Net mass (kg)	39 Quota	40 Summary declaration/Previous document		
		41 Supplementary units	42 Item price	43 VM Code	44 Additional information/ Documents produced/ Certificates and authorisations		
				A.I. Code	45 Adjustment		
				46 Statistical value			

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code	34 Country origin code	35 Gross mass (kg)	36 Preference	
		a b					
		37 PROCEDURE	38 Net mass (kg)	39 Quota	40 Summary declaration/Previous document		
		41 Supplementary units	42 Item price	43 VM Code	44 Additional information/ Documents produced/ Certificates and authorisations		
				A.I. Code	45 Adjustment		
				46 Statistical value			

47 Calculation of taxes	Type	Tax base	Rate	Amount	MP	Type	Tax base	Rate	Amount	MP
Total first item:						Total second item:				

Type	Tax base	Rate	Amount	MP	Type	Amount	MP	← Summary
Total third item:					GT			

7 Statistical copy - Country of destination

C OFFICE OF DEPARTURE

Document 2h

EUROPEAN COMMUNITY

1 DECLARATION

A OFFICE OF DESTINATION

8 Consignee No

C

BIS

3 Forms

8

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code
		34 Country origin code	35 Gross mass (kg)
		36 Preference	
		37 PROCEDURE	38 Net mass (kg)
		39 Quota	
40 Summary declaration/Previous document			
		41 Supplementary units	42 Item price
			43 VM Code

44 Additional information/Documents produced/Certificates and authorisations	A.1. Code	45 Adjustment
	46 Statistical value	

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code
		34 Country origin code	35 Gross mass (kg)
		36 Preference	
		37 PROCEDURE	38 Net mass (kg)
		39 Quota	
40 Summary declaration/Previous document			
		41 Supplementary units	42 Item price
			43 VM Code

44 Additional information/Documents produced/Certificates and authorisations	A.1. Code	45 Adjustment
	46 Statistical value	

31 Packages and description of goods	Marks and numbers - Container No(s) - Number and kind	32 Item No	33 Commodity Code
		34 Country origin code	35 Gross mass (kg)
		36 Preference	
		37 PROCEDURE	38 Net mass (kg)
		39 Quota	
40 Summary declaration/Previous document			
		41 Supplementary units	42 Item price
			43 VM Code

44 Additional information/Documents produced/Certificates and authorisations	A.1. Code	45 Adjustment
	46 Statistical value	

47 Calculation of taxes	Type	Tax base	Rate	Amount	MP	Type	Tax base	Rate	Amount	MP
Total first item:						Total second item:				

Type	Tax base	Rate	Amount	MP	Type	Amount	MP
Total third item:					GT		

8 Copy for the consignee
C OFFICE OF DEPARTURE

Document 3

E.C. E.F. E.G. C.E.

COMMUNITY TRANSIT
TRANSIT ADVICE NOTE
GRAENSEOVERGANGSATTEST
GRENZUBERGANGSCHEIN
AVVISO DI PASSAGIO
KENNISGEVING VAN DOORGANG
AVIS DE PASSAGE
GREENSEPSSERINGSBEVIS

Identification of means of transport

TRANSIT DOCUMENT

Type (T1, T2) and number

Office of Departure

OFFICE OF TRANSIT INTENDED
(AND COUNTRY)

FOR OFFICIAL USE

Date of transit

Signature

Official Stamp

Document 4a

NOT TO BE DETACHED!
This form is to be filled in and has to remain in the carnet


PREGHIERA DI NON STACCARE! Questo foglio è da compilare e da conservare nel libretto
NICHT ABTRENNEN! Dieses Blatt muss ausgefüllt werden und im Carnet verbleiben





VOUCHER N° 1 / N° 2		1. TIR CARNET N° 16130513	
2. Customs offices of departure 1. _____ 2. _____ 3. _____		3. Issued by IRU Union Internationale des Transports Routiers	
For official use		4. Holder of the carnet (name, address and country)	
7. Registration No(s). of road vehicle(s)		5. Country of departure	6. Country/Countries of destination
		8. Documents attached to the manifest	

GOODS MANIFEST


9. a) Load compartment(s) or container(s) b) Marks and Nos. of packages or articles	10. Number and type of packages or articles: description of goods	11. Gross weight in kg	16. Seals or identification marks applied. (number identification)
--	---	------------------------	--

FEUILLET NON DOUANIER
NOT FOR CUSTOMS USE

12. Total number of packages entered on the manifest Destination:	Number	13. I declare the information in items 1-12 above to be correct and complete	17. Customs office of departure. Customs officer's signature and Customs office date stamp 
1. Customs office		14. Place and date	
2. Customs office		15. Signature of holder or agent	
3. Customs office		XXXXXXXX	

18. Certificate for goods taken under control (Customs office of departure or of entry <i>en route</i>)		24. Certificate of discharge (Customs office of exit <i>en route</i> or of destination)	
<input type="checkbox"/> 19. Seals or identification marks found to be intact.	20. Time-limit for transit	<input type="checkbox"/> 25. Seals or identification marks found to be intact	
21. Registered by the Customs office at _____ under No. _____		26. Number of packages discharged	
22. Miscellaneous (itinerary stipulated, Customs office at which the load must be produced, etc.) 		27. Reservations 	
23. Customs officer's signature and Customs office date stamp XXXXXXXX 		28. Customs officer's signature and Customs office date stamp XXXXXXXX 	

COUNTERFOIL N° 1 / N° 2

1. Arrival certified by the Customs office at _____	6. Customs officer's signature and Customs office date stamp  XXXXXXXX
2. <input type="checkbox"/> Seals or identification marks found to be intact	
3. Discharged _____ packages or articles (as specified in the manifest)	
4. New seals affixed _____	
5. Reservations _____	

Form not to be taken under Customs control by the Customs authorities

Document 4b

REDUCED FROM
ACTUAL SIZE

2 Bureaux de douane de départ: 1 _____ 2 _____ 3 _____	3 Nom de l'organisation internationale IRU Union internationale des Transports Routiers
Pour usage officiel	4 Titulaire du carnet (nom, adresse, pays)
5 Pays de départ 6 Pays de destination	
7 Noms d'immatriculation ou (des) véhicules routiers:	8 Documents joints au manifeste

MANIFESTE DE MARCHANDISES

9 a) Compartiments de chargement ou conteneurs; b) Marques et Nos. des colis ou objets	10 Nombre et nature des colis ou objets	designations des marchandises	11 Poids brut en kg	16 Scelléments, marques d'identification apposés, nombre, identification

12 Total des colis figurant sur le manifeste Destination 1. Bureau de douane 2. Bureau de douane 3. Bureau de douane	Nombre	13 Je certifie que les indications sous rubriques 1 à 12 ci-dessus sont exactes et complètes 14 Lieu et date 15 Signature du titulaire ou de son représentant	17 Bureau de douane de départ Signature de l'agent et timbre à date du bureau de douane
---	--------	---	--

18 Certificat de prise en charge (bureau de douane de départ ou de passage d'entrée): <input type="checkbox"/> 19 Scelléments ou marques d'identification reconnus intacts 20 Délai de transit 21 Enregistré par le bureau de douane de _____ sous le No _____ 22 Divers (itinéraire fixé, bureau ou le transport doit être présenté, etc.) 23 Signature de l'agent et timbre à date du bureau de douane	
---	--

1 Pris en charge par le bureau de douane de _____ 2 Sous le No _____ 3 Scelléments ou marques d'identification apposés _____ <input type="checkbox"/> 4 Scelléments ou marques d'identification reconnus intacts 5 Divers (itinéraire fixé, bureau ou le transport doit être présenté, etc.)	6 Signature de l'agent et timbre à date du bureau de douane
--	---

Document 5

Document 6

EUROPEAN COMMUNITY

COMMON VETERINARY ENTRY DOCUMENT (CVED)

Copy 1 - For Customs

A	2 Consignor/Exporter No <input type="checkbox"/>	Customs reference/status		
	8 Consignee No	3 Forms	Declarant's reference	
		Forwarder's reference		
	14 Declarant/Representative No	9 Person responsible for financial settlement		
	21 Identity and nationality of active means of transport crossing the BIP	16 Country of origin	17 Country of destination	
		Certificate(s) / Document(s) required for checks		
	25 Mode of transport at the BIP	Reference Number	Date	
	29 BIP of exit (Transit goods)	Declared Use:	specify other use	
	Packages and description of goods Additional information/	Marks and numbers - Container No(s) - Number and kind		33 Commodity Code
				35 Gross mass (Kg)
		37 PROCEDURE		
		38 Net mass (Kg)		
		40 Veterinary Code		
		2 Declaration I, the undersigned, declarant of the goods described below, certify that to the best of my knowledge and belief, the statements made in section A of this document are true and complete and I agree to comply with legal veterinary requirements, including payment for veterinary checks Place and date of issue Signature		

B	Veterinary Control - Attestation(1)	Former CVED Serial No
SEE ADVICE NOTES	Checks carried out: Document Identity Physical Remarks: Results: Laboratory tests carried out:	Transport authorized as referred to in Art 11(2) b (90 /675 / EEC) YES / NO If YES: Seal No BIP code of destination
	Entry to EC for intended purpose accepted/refused:	Transport under customs supervision authorized :
	ACTION:	YES / NO If YES: Seal No ANIMO mess.No

C	FOR CUSTOMS PURPOSES ONLY		Official Veterinarian/ Authorised Officer:-
SEE ADVICE NOTES	Customs Office:	Name of signatory	
	Customs Doc No:	Place and date of issue	
	Vet checks paid for: YES / NO	Signature	

Document 7

ANIMAL ROUTE PLAN

(c) SITPRO
1994



1. Sender name and address			
		2. Booking number	3. Sender's reference
		4. Carrier's reference	5. Other reference
6. Consignee		7. Carrier / transporter name and address	
8. Place of delivery address		9. Place of loading address	
10. Means of transport	11. Estimated journey time	12. Owner of the animals name and address (if not sender or consignee)	
13. Flight no./vehicle reg. no./trailer no.			
14. Date and Time of departure/despatch			

16. Animal route plan: For transit, feeding, watering and resting of animals during transport as required by Directive 91/628/EEC			
STOPPING OR TRANSFER POINT(S):-			
Place and address	Date and time	Length of the stop	Reason

16. Comments / observations and additional accompanying documents

17. Name of the person in charge of the transfer during the journey	18. Authorised stamp of the Competent authority of the point of exit (3rd. Country movements only)	19. Carrier/transporter name
Date and time of arrival		Carrier/transporter signature
Signature of the person in charge during the journey		
20. Authorised stamp of the Veterinarian of the place of departure		21. Name of company preparing this document
		Name of contact and telephone number
		Place and date of issue
		Signature

Document 8

1 Name and address of exporter FTA		2 PHYTOSANITARY CERTIFICATE NO. EEC/UK/E&W/ 12182 ORIGINAL PHF1111/1111/11	
3 Declared name and address of consignee IMPORT CO		4 Plant Protection Organization of GREAT BRITAIN to Plant Protection Organization(s) of	
6 Declared means of conveyance		5 Place of origin MINISTRY OF AGRICULTURE, FISHERIES AND FOOD WELSH OFFICE AGRICULTURE DEPARTMENT	
7 Declared point of entry			
8 Distinguishing marks: number and description; name of produce botanical name of plants			
10 This is to certify that the plants or plant products described above - have been inspected according to appropriate procedures, and - are considered to be free from quarantine pests, and practically free from other injurious pests, and that they - are considered to conform with the current phytosanitary regulations of the importing country			
11 Additional declaration			
DISINFESTATION AND/OR DISINFECTION TREATMENT		Place of issue: York	
12 Treatment		Date:	
13 Chemical (active ingredient)	14 Duration and temperature	Name and signature of authorized officer	
15 Concentration	16 Date:	Stamp of Organization:	
17 Additional information			

SPRUELMEN

Document 9

Document 10

Document 11

Document 12

CREDIT NOTE CONTINUATION

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Seller (name, address, VAT reg no.)	Invoice number		Sheet no.
	Invoice date (tax point):	Seller's reference	
	Buyer's reference	Other reference	
Consignee VAT no.	Buyer (if not consignee) VAT no.		

Item/packages	Gross/net/cube	Description	Quantity	Unit price	Amount

Document 13

PROFORMA INVOICE

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Seller (name, address, VAT reg. no.)		Proforma invoice number						
		Date		Seller's reference				
		Buyer's reference		Other reference				
Consignee		VAT no.		Buyer (if not consignee)				
				VAT no.				
		Country of origin of goods		Country of destination				
		Terms of delivery and payment						
		Vessel/flight no. and date		Port/airport of loading				
Port/airport of discharge		Place of delivery						
Shipping marks; container number		No. and kind of packages; description of goods		Commodity code				
				Total gross wt (Kg)				
				Total cube (m3)				
				Total net wt (Kg)				
Item/packages	Gross/net/cube	Description	Quantity	Unit price	Amount			
				Invoice total				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Name of signatory</td> </tr> <tr> <td style="padding: 2px;">Place and date of issue</td> </tr> <tr> <td style="padding: 2px;">Signature</td> </tr> </table>						Name of signatory	Place and date of issue	Signature
Name of signatory								
Place and date of issue								
Signature								

Document 14

Document 15

Document 16

PURCHASE ORDER CONTINUATION

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Seller (name, address, VAT reg no.)	Purchase order number		Sheet no.
	Date		Seller's reference
	Buyer's reference		Other reference
	Consignee		
Buyer (if not consignee)			VAT no.

Item/packages	Gross/net/cube	Description	Quantity	Unit price	Amount

See principal sheet for further details of this consignment

SITPRO Licensee No. 000.

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Document 17

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Seller		Vat no.		Seller's reference(s)	
				Buyer's reference	
Consignee		Vat no.		Buyer (if not consignee)	
				Vat no.	
		Country of origin		Country of final destination	
		Terms of delivery and payment			
Intended vessel/flight no. and date (if known)					
Port/airport of discharge		Place of delivery			
Shipping marks		Description of goods		Quantity	Unit price

Thank you for your order as described above, which we intend to make available for despatch/
 shipping on or about.....

Please direct any enquiries concerning this shipment of this order to our
 Export Order Progress Controller at this address.

This contract shall be governed by Incoterms 1990, and English law shall apply.

Seller's company and telephone
Name of contact
Date
Signature

Document 18

Document 19

WORKS ORDER

C - Z - C

Exporter		Reference (c/s)	
Consignee		Buyer	
Freight forwarder		Country of origin	
Other UK transport details			
Vessel/flight no. and date	Port/airport of loading		
Port/airport of discharge	Place of delivery		

Packages to be marked	Description of goods	Quantity	Packing dept. enter packed weights and measurements

Date issued	Received works	Received stores	Received packers	Received despatch	Date despatched	Total gross wt.(kg)	Total cube (m3)
Works instructions			Stores instructions			Packer's instruction	
Despatch instructions			Name of contact				
Special instructions							

Document 20

Document 21

COLLECTION/DELIVERY ORDER

Exporter	A
Collection address if different from A	

Exporter's reference
Forwarder's reference

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Other UK transport details e.g. delivery address		C
Vessel/flight no. and date	Port/airport of loading	
Port/airport of discharge		

Haulier	D
---------	----------

DANGEROUS GOODS

Specify proper shipping name, hazard class, UN No., flashpoint, deg C
Shipper must provide the appropriate dangerous goods declaration

Shipping marks: container number	Number and kind of packages description of goods	Gross weight (kg)	Cube (m3)

IMPORTANT - DOCUMENTS TO BE COLLECTED

Collect documents from **A B**

Deliver documents to **C D** or:-

Total gross weight of goods	Total cube of goods
-----------------------------	---------------------

Prefix and container/trailer number(s)	Seal number(s)	Container/trailer size(s) and type(s)	Tare wt(kg) as marked on CSC plate	Weight of container and goods (kg)
--	----------------	---------------------------------------	------------------------------------	------------------------------------

Received the above packages/containers/trailers in apparent good order unless stated hereon		For and on behalf of	
Haulier's name	Date		
Vehicle reg no.			
Driver's signature	Signature and date		

Document 22

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Seller/consignor	Seller's/consignor's reference
	Buyer's reference
Consignee	Buyer (if not consignee)

WE ADVISE DESPATCH OF GOODS AND/OR DISTRIBUTION AS DETAILED HEREIN
*Veillez noter que les marchandises ont été expédiées et/ou les documents distribués comme il est indiqué ci-dessous.
 Les avisamos que ya se expidieron las mercancías y/o se distribuyeron los documentos como se detalla abajo.
 Wir bestätigen den Versand der Waren bzw. Verteilung der Unterlagen wie hier im einzelnen aufgeführt.*

Other UK transport details		Terms of delivery and payment	
Vessel/flight no. and date	Port/airport of loading		
Port/airport of discharge	Place of delivery		

Shipping marks; container number	Number and kind of packages; description of goods	Gross weight (kg)

DOCUMENTS	Consignee <i>Destinataire</i>	Buyer <i>Acheteur</i>	Bank <i>Banque</i>	Cleaning agent <i>Agent en douane</i>	Sales agent <i>Agent commercial</i>	Additional distribution
Invoice: <i>Facture</i>						Name and telephone number of contact
Packing list: <i>Liste de colisage</i>						
Bill of lading/ <i>Connaissement - Original</i>						
Bill of lading - copy/ <i>Connaissement - copie</i>						
Waybill: <i>Lettre de transport</i>						
Insurance certificate/ <i>Certificat d'assurance</i>						
Certificate of origin/ <i>Certificat d'origine</i>						
EUR 1						
SAD/document unique						
Special notes: <i>Remarques</i>						

Document 23

PACKING LIST

LISTE DE COLISAGE VERSANDLISTE
ESPECIFICACION DE EMBALAJE

(c) SITPRO
1892

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Seller (name, address)		Invoice number	
		Invoice date (tax point)	Seller's reference
		Buyer's reference	Other reference
Consignee		Buyer (if not consignee)	
Vessel/flight no. and date		Port/airport of loading	
		Country of origin of goods	
		Country of destination	
Port/airport of discharge		Place of delivery	
Shipping marks: container number		Terms of delivery and payment	

Shipping marks: container number	No. and kind of packages: description of goods	Commodity code	Total gross wt (kg)	Total cube (m3)
			Total net wt (kg)	

Item/packages	Gross/net/cube	Description	Other details

Additional packing information

Name of signatory
Place and date of issue
Signature

Document 24

Document 25

FOREIGN BILL AND/OR DOCUMENTS FOR COLLECTION

Drawer/exporter	Drawer's/exporter's reference(s) (to be quoted by bank in all correspondence)
Consignee	Drawee (if not consignee)
To (bank)	For bank use only

FORWARD DOCUMENTS ENUMERATED BELOW BY AIR MAIL. FOLLOW SPECIAL INSTRUCTIONS AND THOSE MARKED X

Bill of exchange	Commercial invoice	Certified/consular invoice	Certificate of origin	Insurance policy/certificate	Bill of lading	Parcel post receipt	Air waybill
Combined transport document	Other documents and whereabouts of any missing original bill of lading						

RELEASE DOCUMENTS ON	ACCEPTANCE	PAYMENT		protest	do not protest
If documents are not taken up on arrival of goods	warehouse goods	do not warehouse	If unaccepted → and advise reason by	telex/cable	airmail
	insure against fire	do not insure	If unpaid → and advise reason by	protest	do not protest
Collect ALL charges				telex/cable	airmail
Collect correspondent's charges ONLY			Advise acceptance and due date by	telex/cable	airmail
Return accepted bill by airmail			Remit proceeds by	telex/cable	airmail
In case of need refer to				for guidance	accept their instructions

SPECIAL INSTRUCTIONS:

1. Represent on arrival of goods if not honoured on first presentation.

Date of bill of exchange	Bill of exchange value/amount of collection
Tenor of bill of exchange	
Bill of exchange clause	
<p>Please collect the above-mentioned bill and/or documents subject to the Uniform Rules for Collections (1978 Revision), International Chamber of Commerce, Publication No. 322. I/We agree that you shall not be liable for any loss, damage, or delay however caused which is not directly due to the negligence of your own officers or servants.</p>	
Date and signature	

Document 26

BILLS OF EXCHANGE - FIRST/ SECOND/ THIRD OF EXCHANGE

Date of bill of exchange

At

BILL of EXCHANGE for

pay against this **first** of exchange to our order the sum of:

DRAWEE

SITPRO
(C)
1993

FOR VALUE RECEIVED

Signature

SITPRO Licensee No. 000.

Date of bill of exchange

At

BILL of EXCHANGE for

pay against this **second** of exchange to our order the sum of:

DRAWEE

SITPRO
(C)
1993

FOR VALUE RECEIVED

Signature

SITPRO Licensee No. 000.

Date of bill of exchange

At

BILL of EXCHANGE for

pay against this **third** of exchange to our order the sum of:

DRAWEE

SITPRO
(C)
1993

FOR VALUE RECEIVED

Signature

SITPRO Licensee No. 000.

Document 27

INCORPORATING BILL OF EXCHANGE

ADD TO VALUE OF FOREIGN BILL AND/OR DOCUMENTS FOR COLLECTION

(C) SITPRO 1987

Drawer/exporter	Drawer's/exporter's reference(s) (to be quoted by bank in all correspondence)
Consignee	Drawee (if not consignee)
To (bank)	For bank use only

FORWARD DOCUMENTS ENUMERATED BELOW BY AIR MAIL. FOLLOW SPECIAL INSTRUCTIONS AND THOSE MARKED X

Bill of exchange	Commercial invoice	Certified/consular invoice	Certificate of origin	Insurance policy/certificate	Bill of lading	Parcel post receipt	Air waybill
Combined transport document		Other documents and whereabouts of any missing original bill of lading					

RELEASE DOCUMENTS ON	ACCEPTANCE	PAYMENT	If unaccepted	protest	do not protest
If documents are not taken up on arrival of goods	warehouse goods	do not warehouse	and advise reason by	telex/cable	airmail
	insure against fire	do not insure		If unpaid	protest
Collect ALL charges			and advise reason by	telex/cable	airmail
Collect correspondent's charges ONLY				Advise acceptance and due date by	telex/cable
Return accepted bill by airmail			Remit proceeds by	telex/cable	airmail
In case of need refer to				for guidance	accept their instructions

SPECIAL INSTRUCTIONS: 1. Represent on arrival of goods if not honoured on first presentation.

Cut

Date of bill of exchange

BILL of EXCHANGE for

At pay against this sole of exchange to our order the sum of:

--	--

DRAWEE	
--------	--

FOR VALUE RECEIVED

Signature

THIS FORM SHOULD ONLY BE USED IN CONJUNCTION WITH THE BRITISH BANKERS ASSOCIATION APPROVED FORM "FOREIGN BILL AND/OR DOCUMENTS FOR COLLECTION"

Document 28

LETTER OF CREDIT PRESENTATION FORM

AUTHORISED BY THE BRITISH BANKERS' ASSOCIATION

Drawer/exporter	Drawer's/exporter's reference(s)	
	Issuing bank L/C no.	Your reference no.
	Issuing bank	
To (bank)	Value of the drawing	

DOCUMENTS ENCLOSED (state no. of copies)

Bill of exchange	Commercial invoice	Certified Consular Invoice	Certificate of origin
Insurance policy/certificate	Transport documents	L/C for endorsement	OTHER DOCUMENTS
			Document Copies
<p>Dear Sirs,</p> <p>We have much pleasure in enclosing the above documents related to the Letter of Credit referred to above. We trust you will find the documents to be in order and look forward to receiving your settlement as shown below. Should you discover any discrepancies please contact us as shown below BEFORE taking any action.</p>			

FOR TERM DRAFTS

We request you to *discount/negotiate (less interest)
 Please *retain/return accepted draft(s) to us
 *Delete as appropriate

PAYMENT INSTRUCTIONS

For GBP sterling items please remit proceeds to our account no. :
 held with :
 :
 Sort code no. :

For GBP sterling items please remit proceeds to us by cheque

For currency items - (please specify)
 :
 :
 :
 Forward contact reference (if any)
 :

OTHER - (please specify)
 :
 :
 :

DISCREPANCIES/SPECIAL INSTRUCTIONS

Contact details (eg. fax, telex nos.)	Company/telephone no.
	Name of signatory
	Place and date
	Signature

Document 29

CERTIFICATE OF INSURANCE

© Zurich International/Sitpro 1992

Exporter		CERTIFICATE NUMBER:		
		Zurich International (UK) Limited Head Office: The Zurich Building 90 Fenchurch Street London EC3M 4JX	Exporter's reference Forwarder's reference	
Consignee:		CONDITIONS OF INSURANCE <input type="checkbox"/> Institute Cargo Clauses (A) <input type="checkbox"/> Institute Cargo Clauses (B) <input type="checkbox"/> Institute Cargo Clauses (C) <input type="checkbox"/> Institute Cargo Clauses (Air) (Excluding sendings by Post) Further subject to Institute War Clauses and Institute Strikes Clauses (Cargo) (Air Cargo) Institute Classification Clause Institute Radioactive Contamination Exclusion Clause Other Special Conditions (see reverse)		
Set of bill of lading				
Other UK transport details				
Vessel	Port of loading			
Port of discharge	Final destination	Insured value	Premium	
Shipping marks; container numbers	Number and kind of packages; description of goods		Gross Weight	Cube (m3)

PROCEDURE IN EVENT OF CLAIM

- 1 It is the duty of the Assured and their agents to take such measures as may be reasonable for the purpose of averting or minimising a loss and to ensure that all rights against Carriers Bailees or other third parties are properly preserved and exercised.
- 2 Follow the procedures stated overleaf.
- 3 Apply immediately for survey of damaged goods to the Agent stated below or if none stated to the nearest Institute of London Underwriters or Lloyd's Agent or to Zurich International Head Office as shown above.

This is to certify that Zurich International has insured the above mentioned goods for the voyage and value stated on behalf of:

Under policy number:

Claims payable at:

By:

This Certificate is not valid unless counter-signed This Certificate requires endorsement by the Assured.
Signatory's company:
Name of signatory:
Dated:
Signed:

For Zurich International (UK) Limited

Dennis W. White, Managing Director



**ZURICH
INTERNATIONAL**
UK

Document 30

CSR/ECI

Shipper's Name and Address	Shipper's Account Number	Not Negotiable Air Waybill issued by British Airways London Member of IATA <h1 style="text-align: right;">BRITISH AIRWAYS</h1>
Copies 1, 2 and 3 of this Air Waybill are originals and have the same validity		

Consignee's Name and Address	Consignee's Account Number	It is agreed that the goods described herein are accepted in apparent good order and condition (except as noted) for carriage SUBJECT TO THE CONDITIONS OF CONTRACT ON THE REVERSE HEREOF. THE SHIPPER'S ATTENTION IS DRAWN TO THE NOTICE CONCERNING CARRIER'S LIMITATION OF LIABILITY. Shipper may increase such limitation of liability by declaring a higher value for carriage and paying a supplemental charge if required. ISSUING CARRIER MAINTAINS CARGO ACCIDENT LIABILITY INSURANCE
------------------------------	----------------------------	--

Issuing Carrier's Agent	Accounting Information	
Agent's IATA Code	Account No.	
Airport of departure (Addr. of First Carrier) and Requested Routing		

To	By First Carrier	Routing and Destination	to	by	to	by	Currency	CCIS Code	WT/VAL	Other	Decld Val for Carrg.	Decld Val for Customs
Airport of Destination		Flight/Date		For Carrier Use Only		Flight/Date						

Handling Information

No. of Pieces RCP	Gross Weight	kg / lb	Rate Class Commodity Item No.	Chargeable Weight	Rate / Charge	Total	Nature and Quantity of Goods (incl. Dimensions or Volume)

Prepaid	Weight charge	Collect	Other Charges
Valuation Charge			
Tax			
Total Other Charges Due Agent			
Total Other Charges Due Carrier			Shipper certifies that the particulars on the face hereof are correct and that insofar as any part of the consignment contains dangerous goods, such part is properly described by name and is in proper condition for carriage by air according to the applicable Dangerous Goods Regulations. Signature of Shipper or his agent
Total prepaid	Total collect		
Currency conversion rates	cc charges in dest. currency	Executed on (date) at (place) Signature of Issuing Carrier or its agent	
For Carrier's Use only at Destination	Charges at Destination	Total Collect Charges	

Original 3 - (For Shipper)

Document 31

PUBLISHED BY
 British International Freight Association
 HM Customs & Excise
 and SITPRO, London n1983
 Refer to IATA Recommended Practice 1600j (III)


MASTER AWB No.		CRN No.		HAWB No.							
Consignor/Shipper (Name, Address, A/C No.)			HOUSE AIR WAYBILL (Air Consignment Note) issued by								
Consignee (Name, Address, A/C No.)											
Agent's Name and City			Accounting Information								
Place of departure and Requested Routing			Copies 1, 2 and 3 of this Air Waybill are originals and have the same validity								
To	By First Carrier	Routing and Destination	to	by	to	by	Currency	WT/VOL	Other	Decl'd Val for Customs	
								PPD	COLL	PPD	COLL
Airport of Destination		Flight/Date		Flight/Date		Amount of insurance		INSURANCE - If Shipper requests insurance in accordance with issuer's conditions indicate amount to be insured in figures in box marked Amount of Insurance			
Handling Information (including Marks or Numbers on packages and method of packing)											
No. of Pieces RCP	Gross Weight	kg	lb	Rate Class Commodity Item No.	Chargeable Weight	Rate / Charge	Total	Nature and Quantity of Goods (inc. Dimensions or Volume)			
Prepaid		Weight charge		Collect		Other Charges					
						It is agreed that the goods herein are accepted subject to issuer's conditions of contract. If the carriage involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable and the Convention governs and in most cases limits the liability of carriers in respect of loss of, damage or delay to cargo. Agreed stopping places are those places (other than the places of departure or destination) detailed under "Routing" herein and/or those places shown in the timetables of any carriers performing carriage hereunder as scheduled stopping places for the route.					
						Shipper certifies that the particulars on the face hereof are correct					
						Signature of Shipper or his agent					
Total prepaid		Total collect									
Currency conversion rates		cc charges in dest. currency									
				Executed on (date) at (place) Signature of Issuing Carrier or its agent							

Original 3 - (For the Consignor)

All business whatsoever is carried out subject to the Company's Conditions of Trading set out overleaf. If the carriage involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable and the Convention governs and in most cases limits the liability of carriers in respect of loss of damage or delay to cargo. Agreed stopping places are those places (other than the places of departure or destination) detailed under "Routing" herein and/or those places shown in the timetables of any carriers performing carriage hereunder as scheduled stopping places for the route.

Document 32

SHIPPER'S DECLARATION FOR DANGEROUS GOODS

Shipper 	Air Waybill no. Page of pages Shipper's reference number <i>(optional)</i>
Consignee 	
<i>Two completed and signed copies of this declaration must be handed to the operator.</i>	

<h3>TRANSPORT DETAILS</h3> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%; vertical-align: top;"> This shipment is within the limitations prescribed for <i>(delete non-applicable)</i> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;">PASSENGER AND CARGO AIRCRAFT</td> <td style="width:50%; text-align: center;">CARGO AIRCRAFT ONLY</td> </tr> </table> </td> <td style="width:70%; vertical-align: top;"> Airport of departure </td> </tr> <tr> <td style="vertical-align: top;"> Airport of destination </td> <td style="vertical-align: top;"> <h3>WARNING</h3> Failure to comply in all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties. This declaration must not, in any circumstances, be completed and/or signed by a consolidator, a forwarder or IATA cargo agent. </td> </tr> <tr> <td colspan="2" style="text-align: center;"> Shipment Type <i>(delete non-applicable)</i> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;">NON-RADIOACTIVE</td> <td style="width:50%; text-align: center;">RADIOACTIVE</td> </tr> </table> </td> </tr> </table>	This shipment is within the limitations prescribed for <i>(delete non-applicable)</i> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;">PASSENGER AND CARGO AIRCRAFT</td> <td style="width:50%; text-align: center;">CARGO AIRCRAFT ONLY</td> </tr> </table>	PASSENGER AND CARGO AIRCRAFT	CARGO AIRCRAFT ONLY	Airport of departure 	Airport of destination	<h3>WARNING</h3> Failure to comply in all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties. This declaration must not, in any circumstances, be completed and/or signed by a consolidator, a forwarder or IATA cargo agent.	Shipment Type <i>(delete non-applicable)</i> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;">NON-RADIOACTIVE</td> <td style="width:50%; text-align: center;">RADIOACTIVE</td> </tr> </table>		NON-RADIOACTIVE	RADIOACTIVE	
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PASSENGER AND CARGO AIRCRAFT	CARGO AIRCRAFT ONLY										
Airport of destination	<h3>WARNING</h3> Failure to comply in all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties. This declaration must not, in any circumstances, be completed and/or signed by a consolidator, a forwarder or IATA cargo agent.										
Shipment Type <i>(delete non-applicable)</i> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;">NON-RADIOACTIVE</td> <td style="width:50%; text-align: center;">RADIOACTIVE</td> </tr> </table>		NON-RADIOACTIVE	RADIOACTIVE								
NON-RADIOACTIVE	RADIOACTIVE										

NATURE AND QUANTITY OF DANGEROUS GOODS
Proper Shipping Name, Class or Division, UN Number or Identification Number, Packing Group (if required), and all other required information.

Additional Handling Information

I hereby declare that the contents of this consignment are fully and accurately described above by proper shipping name, and are classified, packed, marked and labelled/placarded, and are in all respects in the proper condition for transport according to the applicable international and national governmental regulations.	Name/title of signatory Place and date Signature <i>(see warning above)</i>
--	---

Document 33



10 Consignor (name, address) - Expéditeur (nom, adresse)
- Absender (Name, Anschrift)

11
12

13 Declarations-Declarations-Erklärungen
(CIM Art. 13, 19, 26, etc.)

14 Consignor's reference-Référence expéditeur-Absender-Referenz

15 Consignee (name, address, country) - Destinataire (nom, adresse, pays)
- Empfänger (Name, Anschrift, Land)

16
17

18 Loading Tackle-Containers - Agres Conteneurs - Lademittel-Container

19 Category-Catégorie

19 Mark and Number - Marque et No - Merkmal und Nr

19 Art-Specie

19 Merkmal und Nr

20 Exchangeable Pallets - Palettes échangeables
Tauschpaletten

Number - Nombre
Anzahl

EUR

EUR

22 Tare-Tare
Eigenmasse
Kg

55 Load limit - Lim. de charge
Lastgrenze

56 Axles - Essieu-
Achsen

21 Wagons-Wagons-Wagen No

22 P

23 Information for Consignee
Informations pour le destinataire
Vermerke für den Empfänger
(CIM Art. 5 3)

24 CIM Prepayment Instructions-Mention d'affranchissement-Frankaturmerk (see voir-sehe CIM A 15 § 2) y compris-anschließend

25 Colis Express -
Expressgut

1. Cargage charges paid
Franco de port-
Franco Fracht-
jusqu'à - bis

2. Charges paid not exceeding (specified amount)
Franco pour (somme déterminée)
Franco (bestimmter Betrag)

3. All charges paid
Franco de tous frais
Franco aller Kosten

4. To pay
Port du
Unfrankiert

25 1. Cargage
Franco
Franco

2. To pay
Port du
Unfrankiert

26 Tariffs and routes requested
Tarifs et itinéraires demandés
Verlangte Tarife und Wege

27

28 Wagon load
Wagon complet
Wagenladung

1 Part Load
Detail
Stückgut

2 29 Loaded by
Chargé par-
Verladen durch

Consignor
Expéditeur
Absender

1 Railway
Chemin de fer
Eisenbahn

2

30 Destination station and place of delivery - Gare destinataire, pays et lieu de livraison
- Bestimmungsbahnhof, Land und Ablieferungsteile

31

32 RID yes - oui - ja

33 No of Customs Tariff - No du
tarif douanier - Zolltarifnummer

34 Mass - Masse - Massa
Kg

35 Customs Indication - Indications douanières -
Zollamtliche Vermerke

36 Documents attached to consignment note - Annexes à la lettre
de voiture - Belegten zum Frachtbrief

37 Interest in delivery - Intérêt à la livraison-
Interesse an der Lieferung

38 Disbursements - Débours
Barvorschuss

39 Cash on delivery-Remboursement-Nachnahme

61 Ex. rate - Cours - Kurs

62

63 Currency
Monnaie
Währung

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ORIGINAL OF THE CONSIGNMENT NOTE - ORIGINAL
DE LA LETTRE DE VOITURE - FRACHTBRIEF ORIGINAL

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97
Carnage from the forwarding station - Port de la gare expéditrice - Fracht vom Versandbahnhof		Tariff applied - Tarif appliqué - Angewandter Tarif		Rate - Cours - Kurs		Mass - Masse - Massa - Kg		To pay - Du - Überw		Ex. rate - Cours - Kurs		Currency - Monnaie - Währung		Other charges - Frais - Gebühren		Ex. rate - Cours - Kurs		Cash on delivery - Remboursement - Nachnahme		Currency - Monnaie - Währung		Interest in delivery - Intérêt à la livraison - Interesse an der Lieferung		Disbursements - Débours - Barvorschuss		Documents attached to consignment note - Annexes à la lettre de voiture - Belegten zum Frachtbrief		Prepared date - Mise à disposition (jour - mois - heure) - Bereitgestellt (Tag - Monat - Stunde)		Charges note - Bulletin d'affranchissement - Frankaturrechnung		Total charges or Montant général ou Gesamtbetrag		To carry forward or A reporter ou Da riportare		Date of forwarding (day, month) - Date d'expédition (jour - mois) - Versanddatum (Tag - Monat)		Control label - Etiquette de contrôle - Kontroll-Etikette		Country - Pays - Land		Station - Gare - Bahnhof		Sp. - Exp. - Vers No		Received - Arrivage - Empfang - No		Weighing stamp - Timbre de pesage - Wiegestempel		Destination date stamp - Timbre à date de la gare destinataire - Tagestempel des Bestimmungsbahnhofs		Forwarding station date stamp - Timbre à date de la gare expéditrice - Tagestempel des Versandbahnhofs																																												

1

Document 34

LETTRE DE VOITURE INTERNATIONALE CMR INTERNATIONAL CONSIGNMENT NOTE

(c) SITPRO,
FTA, RHA
1892

COPY 1 SENDER
COPY 2 CONSIGNEE
COPY 3 CARRIER

*NB FOR
DANGEROUS
GOODS
SPECIFY:

1. Substance
identification
number (if
applicable)
2. Substance
description.
3. Class.
4. Item number
and letter (if
any).
5. The initials
'ADR' or 'RID'.
6. Other
statements
as required by
ADR or RID.

Sender (name, address, country) Expéditeur (nom, adresse, pays)	1	Sender's/agent's reference Reference de l'expéditeur/de l'agent	2/3
Consignee (name, address, country) Destinataire (nom, adresse, pays)	4	Carrier (name, address, country) Transporteur (nom, adresse, pays)	5
Place & date of taking over the goods (place, country date) Lieu et date de la prise en charge des marchandises (lieu, pays, date)	6	Successive carriers Transporteurs successifs	7
Place designated for delivery of goods (place, country) Lieu prévu pour la livraison des marchandises (lieu, pays)	8	This carriage is subject, notwithstanding any clause to the contrary, to the Convention on the Contract for the international Carriage of Goods by Road (CMR) Ce transport est soumis nonobstant toute clause contraire à la Convention Relative au Contrat de Transport International de Marchandises par Route (CMR)	
Shipping marks; no & kind of packages; description of goods * Marques et nos; no et nature des colis; designation des marchandises *	9	Gross weight (kg) Poids brut (kg)	Volume (m3) Cubage (m3)
Carriage charges Prix de transport	12	Senders instruction for customs etc.. Instruction de l'expéditeur (optional)	13
Reservations Reserves	14	Document attached Documents annexes (optional)	15
		Special agreements Conventions particulières (optional)	16
Goods received Marchandises reçues	17	Signature of carrier Signature du transporteur 18	Company completing this note Société émettrice 19
			Place and date; signature Lieu et date, signature 20

Document 35

CERTIFICATE OF SHIPMENT



Exporter	VAT no.
Consignee	VAT no.

Customs reference/status
Exporter's reference
----- Forwarder's reference

U
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Other UK transport details	
Vessel/flight no. and date	Port/airport of loading
Port/airport of discharge	Place of delivery

Shipping marks; container number	Number and kind of packages; description of goods	Gross weight (kg)	Cube (m ³)

Dear Sirs,

We hereby certify that this consignment has been shipped in accordance with the above mentioned details.

Yours faithfully,

Document 36

Shipper	VAT no.
---------	---------

**COMMON
SHORT FORM
BILL OF LADING**

B/L no.

Shipper's reference

Forwarder's reference

Consignee	VAT no.
-----------	---------

Name of carrier

Notify party and address

The contract evidenced by this Short Form Bill of Lading is subject to the exceptions, limitations, conditions and liberties (including those relating to pre-carriage and on-carriage) set out in the Carrier's Standard Conditions applicable to the voyage covered by this Short Form Bill of Lading and operative on its date of issue. If the carriage is one where the provisions of the Hague Rules contained in the International Convention for unification of certain rules relating to Bills of Lading, dated Brussels on 25th August, 1924, as amended by the Protocol signed at Brussels on 23rd February, 1968 (the Hague Visby Rules) are compulsorily applicable under Article X, the said Standard Conditions contain or shall be deemed to contain a Clause giving effect to the Hague Visby Rules. Otherwise, except as provided below, the said Standard Conditions contain or shall be deemed to contain a Clause giving effect to the provisions of the Hague Rules.

The Carrier hereby agrees that to the extent of any inconsistency the said clause shall prevail over the exceptions, limitations, conditions and liberties set out in the said Standard Conditions in respect of any period to which the Hague Rules or the Hague Visby Rules by their terms apply. Unless the Standard Conditions expressly provide otherwise, neither the Hague Rules nor the Hague Visby Rules shall apply to this contract where the goods carried hereunder consist of live animals or cargo which by this contract is stated as being carried on deck and is so carried. Notwithstanding anything contained in the said Standard Conditions, the term Carrier in this Short Form Bill of Lading shall mean the Carrier named on the front thereof. A copy of the Carrier's said Standard Conditions applicable hereto may be inspected or will be supplied on request at the office of the Carrier or the Carrier's Principal Agents.

Pre-carriage by*	Place of receipt by pre-carrier*
------------------	----------------------------------

Vessel	Port of loading
--------	-----------------

Port of discharge	Place of delivery by on-carrier*
-------------------	----------------------------------

Shipping marks, container number	Number and kind of packages; description of goods	Gross weight	Measurement
----------------------------------	---	--------------	-------------

Freight details; charges etc.

RECEIVED FOR CARRIAGE as above in apparent good order and condition, unless otherwise stated hereon, the goods described in the above particulars.
IN WITNESS whereof the number of original bills of lading stated below have been signed, all of this tenor and date, one of which being accomplished the others to stand void.

Ocean freight payable at	Place and date of issue
--------------------------	-------------------------

Number of original Bs/L	Signature for carrier; carrier's principal place of business
-------------------------	--

Document 37

HOUSE BILL OF LADING

Shipper		VAT no.	
Consignee		VAT no.	
Notify party and address			
Other UK transport details			
Conveyance		Point of loading	
Point of discharge		Destination	

B/Lading number	Customs reference/status
Shipper's reference	
Forwarders reference	

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Shipping marks: container number	No. and kind of packages; description of goods	Gross weight (kg)	Cube (m3)

SHIPPED by or RECEIVED for shipment from in apparent good order and condition, except as noted in the Particulars. Contents, weight, value and measurement according to sender's declaration. This house BILL of Lading shall have effect subject to our Trading Conditions.

IN WITNESS whereof the Undersigned have signed the number of Bills of Lading shown all of this tenor and date. One Bill of Lading, duly endorsed, is to be given up in exchange for the goods or for a delivery order for same upon which the other Bills of Lading contained in the set shall be void

Freight payable at
Number of original Bills of lading

For particulars of delivery apply with this Bill of lading to	Place and date of issue
	Signature

Format approved by BIFA

Document 38

Shipper	VAT no.
---------	---------

NON-NEGOTIABLE SEA WAYBILL

SWB No.

Shipper's reference

Forwarder's reference

Consignee	VAT no.
-----------	---------

Name of carrier

Notify Party and Address

The contract evidenced by this Waybill is subject to the exceptions, limitations, conditions and liberties (including those relating to pre-carriage and on-carriage) set out in the Carrier's Standard Conditions of Carriage applicable to the voyage covered by this Waybill and operative on its date of issue: if the carriage is one where had a Bill of Lading been issued the provisions of the Hague Rules contained in the International Convention for unification of certain rules relating to Bills of Lading, dated Brussels, 25th August, 1924, as amended by the Protocol signed at Brussels on the 23rd February, 1968 (the Hague Visby Rules) are compulsorily applicable under Article X; the said Standard Conditions contain or shall be deemed to contain a Clause giving effect to the Hague Visby Rules. Otherwise the said Standard Conditions contain or shall be deemed to contain a Clause giving effect to the provisions of the Hague Rules. In neither case shall the proviso to the first sentence of Article V of the Hague Rules or the Hague Visby Rules apply. The Carrier hereby agrees (i) that to the extent of any inconsistency the said clause shall prevail over the said Standard Conditions in respect of any period to which the Hague Rules or the Hague Visby Rules by their terms apply, and (ii) that for the purpose of the terms of this Contract of Carriage this Waybill falls within the definition of Article 1(b) of the Hague Rules and the Hague Visby Rules. The shipper accepts the said Standard Conditions on his own behalf and on behalf of the Consignee and the owner of the goods and warrants that he has authority to do so. The consignee by presenting the Waybill and/or requesting delivery of the goods further undertakes all liabilities of the Shipper hereunder, such undertaking being additional and without prejudice to the Shipper's own liability. The benefit of the contract, evidenced by this Waybill shall thereby be transferred to the Consignee or other persons presenting this Waybill. Notwithstanding anything contained in the said Standard Conditions, the term Carrier in this Waybill shall mean the Carrier named on the front hereof. A copy of the Carrier's said Standard Conditions applicable hereto may be inspected or will be supplied on request at the office of the Carrier or the Carrier's Principal Agents.

Pre-carriage by*	Place of receipt by pre-carrier*
Vessel	Port of loading
Port of discharge	Place of delivery by on-carrier*

Shipping marks; container number	Number and kind of packages; description of goods	Gross weight	Measurement
----------------------------------	---	--------------	-------------

Freight details; charges etc.

RECEIVED FOR CARRIAGE as above in apparent good order and condition, unless otherwise stated hereon, the goods described in the above particulars.

Ocean freight payable at	Place and date of issue
--------------------------	-------------------------

Signature for carrier; carrier's principal place of business

Document 39

Consignor

FBL

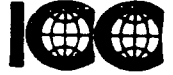
FBL No.	Customs Reference/Status
Shipper's Reference	
Forwarder's Reference	

B
G



Consigned to order of

**NEGOTIABLE FIATA
COMBINED TRANSPORT
BILL OF LADING**



issued subject to ICC Uniform Rules for a Combined
Transport Document (ICC publication 298)

Notify address

Place of Receipt

Ocean Vessel

Port of Loading

Port of Discharge

Place of Delivery

Marks and Numbers

Number and Kind of Packages

Description of Goods

Gross Weight

Measurement

according to the declaration of the consignor.

The goods and instructions are accepted and dealt with subject to the Standard Conditions printed overleaf.

Taken in charge in apparent good order and condition, unless otherwise noted herein, at the place of receipt for transport and delivery as mentioned above.

One of these Combined Transport Bills of Lading must be surrendered duly endorsed in exchange for the goods. In Witness whereof the original Combined Transport Bills of Lading all of this tenor and date have been signed in the number stated below, one of which being accomplished the other(s) to be void.

Freight Amount	Freight Payable at	Place and date of issue; Stamp and signature
Cargo Insurance through the undersigned <input type="checkbox"/> not covered <input type="checkbox"/> Covered according to attached Policy	Number of Original FBL's	
For delivery of goods please apply to		

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FIATA FREIGHT FORMS LTD. TEL. 0041 022 711 1111

Document 40

DANGEROUS GOODS NOTE

Exporter		1	Customs reference status		2
			Booking number	3	Exporters reference
					Forwarders reference
Consignee		8	DSHA Notification given by		2+
			Shipper	Cargo agent	Transport operator
					Shipping line
			(in accordance with the DSHA Regulations)		
Freight forwarder		7	International carrier		2
			For use of receiving authority only		
Other UK transport details (e.g. ICD, terminal, vehicle pkg. ref., receiving dates)		9			
Vessel	Port of loading	10			
Port of discharge	Destination	11	TO THE RECEIVING AUTHORITY Please receive for shipment the goods described below subject to your published regulations and condition (including those as to liability)		

Shipping marks		Number and kind of packages; description of goods		12	Net wt (kg)	13	Gross wt (kg)	13A	Cube (m ³) of goods	14
SPECIFY: PROPER SHIPPING NAME †, IMO HAZARD CLASS, UN No. Additional information (if applicable, see overleaf)										
<p>CONTAINER/VEHICLE PACKING CERTIFICATE</p> <p>I hereby declare that the goods described above have been packed/loaded into the container/vehicle identified below in accordance with the provisions shown overleaf</p> <p>MUST BE COMPLETED AND SIGNED FOR ALL CONTAINER/VEHICLE LOADS BY PERSON RESPONSIBLE FOR PACKING/LOADING:-</p>		<p>†PROPER SHIPPING NAME – TRADE NAMES ALONE ARE UNACCEPTABLE</p>								

Name of company		15	DANGEROUS GOODS DECLARATION		Total gross weight of goods	Total cube of goods				
Name/Status of declarant			I hereby declare that the contents are fully and accurately described above by the proper shipping name(s), that the shipment is packaged in such a manner as to withstand the ordinary risks of handling and transport by sea, having regard to the properties of the goods to be carried, and that the goods are classified, marked and labelled, and are in all respects in accordance with applicable international and national governmental regulations. I further declare that, if appropriate, the goods are classified, packaged and marked to comply with the requirements of the European Agreement concerning the International Carriage of Dangerous Goods by Road (ADR) and of Annex 1 (RID) to the Uniform Rules concerning the Contract for International Carriage of Goods by Rail (CIM) or special arrangements made between the contracting parties to these Agreements.							
Place and date			The shipper must complete and sign box 17.							
Signature of declarant										
Prefix and container/vehicle reg. number	16	Seal number(s)	16A	Container/vehicle size & type	16B	Tare wt (kg) as marked on CSC plate	16C	Total tonnes	16D	15A and 15C

DOCK/TERMINAL RECEIPT Received the above number of packages, containers, trailers in apparent good order and condition unless stated hereon		RECEIVING AUTHORITY REMARKS		Name and telephone no. of shipper preparing this note	
Driver's Name		Signature and Date		Name/Status of declarant	
Vehicle reg. No.				Place and date	
DRIVER'S SIGNATURE		SIGNATURE AND DATE		Signature of declarant	



† Non-completion of any boxes is a subject for resolution by the contracting parties

Document 41

EXPORT CARGO SHIPPING INSTRUCTIONS

Approved by BIFA

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C

A Exporter/shipper VAT no.	Booking number		Customs reference/status
	Exporter's reference		Forwarder's reference
	If required, this space may be used for other addresses, e.g. buyer, place of acceptance/delivery, additional notify party.		
B Consignee VAT no.	D Other address VAT no.		
C Freight forwarder VAT no.	Country of origin of goods		Country of final destination
Other UK transport details		E If required this space may be used for extra addresses or other information	
Vessel/flight no. and date	Port/airport of loading	Please insure for	
Port/airport of discharge	Place of delivery	Unless otherwise instructed cover will be for ILU clauses "A" and will be charged to A	
Shipping marks: container number	Number and kind of packages: description of goods *	Item No.	Commodity code
		Quantity 2	Gross weight (Kg) Cube (m3)
		Procedure	Net weight (kg) Value(£)
		Summary declaration/previous document	
		Commodity code	
		Quantity 2	Gross weight (Kg) Cube (m3)
		Procedure	Net weight (kg) Value(£)
		Summary declaration/previous document	
		Commodity code	
		Quantity 2	Gross weight (Kg) Cube (m3)
		Procedure	Net weight (kg) Value(£)
		Summary declaration/previous document	

*** DANGEROUS GOODS:**
 Refer to IMDG, ADR, IATA, CIM and UK regulations as appropriate and specify:
 proper shipping name; hazard class; UN no.; flashpoint deg C.

Identification of warehouse	FREIGHT	Inland carriage to	Groupage depot/ICD UK port/airport	Trade Term	Invoice price
Certificate of shipment	DOCUMENTATION Indicate services required, and to whom charges should be debited, by entering A, B, C, D or E in check box	Depot/ICD or port charges including unloading	Freight to:	Special Instructions	Total gross wt (kg) Total Cube (m3)
Air, sea or other waybill		Depot/ICD or port charges at destination	Depot/ICD		
Bill of lading		Oncarriage at destination to	Place of delivery		
Consular formalities/certs. of origin					
Other documentation charges					
Customs formalities					
Export					
Transit					
Import					
STATUS Enter T1/T2/MIX or T2L (as applicable)	Indicate who post enters if SCP	Ocean Freight Payable at		Name of contact and telephone number	
Make out documents as indicated and dispose of as follows:		No. of bills of lading required Original Copy		Date	
		I/we hereby declare that the above particulars are correct and agree to your published Regulations and Conditions, including those as to liability.		Signature	

Document 42



No.	Country Code GB
-----	---------------------------

**Forwarders
Certificate of Receipt
ORIGINAL**

Forw. Ref.

Consignee

Marks and numbers; Number and kind of packages;	Description of goods	Gross Weight	Measurement
---	----------------------	--------------	-------------

according to the declaration of the consignor

The goods and instructions are accepted and dealt with subject to the General Conditions printed overleaf

We certify having assumed control of the above mentioned consignment in external apparent good order and condition

at the disposal of the consignee

with irrevocable instructions*

to be forwarded to the consignee

* Forwarding instructions can only be cancelled or altered if the original Certificate is surrendered to us, and then only provided we are still in a position to comply with such cancellation or alteration.

Instructions authorizing disposal by a third party can only be cancelled or altered if the original Certificate of Receipt is surrendered to us, and then only provided we have not yet received instructions under the original authority.

Remarks

Instructions as to freight and charges

Place and date of issue
Stamp and signature

Document 43

